



Overview & Scrutiny

Annual Report

2020/21

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DRAFT

Date	Approved By	Version
	Constitution and Democratic Services Committee	Draft
	Flintshire County Council	Final

INTRODUCTION BY THE LEADER OF THE COUNCIL



At the 2019 Annual Meeting of Council, I gave an undertaking that our committee structure would be reviewed during the year. That review covered the number of committees, their memberships, the role of co-optees, and the functions and terms of reference of committees.

The work was carried out by consensus, through several Group Leaders meetings at which we were supported by the statutory officers. The recommendations from the review were considered and supported by Constitution & Democratic Services Committee at their January meeting and subsequently by Council in February.

The results should have been implemented from the 2020 Annual Meeting, in May. However, the pandemic meant that there was a pause between February and the holding of our Annual Meeting in September. At that time, we were able to implement the proposed changes.

We believe that the new structure, of five Overview & Scrutiny committees of twelve Members each has worked well since it started in September 2020. For a short period, between May and September, the Recovery Board, which was a cross-party vehicle for both decision making and elements of scrutiny had replaced our formal scrutiny processes. This was an innovative approach, arising out of necessity. It put us on a good footing to recommence our formal processes in autumn.

I would like to take this opportunity to thank everyone involved in the Overview & Scrutiny function, whether they be Members, Contributors or the supporting office team, for the work that they do to ensure that Overview & Scrutiny in Flintshire continues to flourish and add value.

Councillor Ian Roberts
Leader of the Council

PESPECTIVE FROM THE CHIEF EXECUTIVE



The Overview & Scrutiny Annual Report has traditionally had a forward written by the Leader of the Council and a 'perspective' contribution from the Chief Executive.

Members will be aware that I have been at Flintshire and occupied various roles since 2003. During that time have contributed to a number of Overview & Scrutiny meetings, predominantly through attendance at scrutiny committees covering Housing, Environment, Waste Management and Highways and more recently, Community, Housing & Assets Overview & Scrutiny Committee and Corporate Resources through my role in managing the Councils land assets and Capital programme.

I have always recognised the need for the Overview & Scrutiny Committee structure to be responsive to the Council's needs. When there is a concern that the 'fit' isn't right, we have reviewed the structure and made changes in response such as those carried out in 2002, 2005, 2010 and 2015, a five year pattern having developed. The most recent review provided us with the current 2020 structure. It transpired that Flintshire had amongst the largest number of overview & scrutiny committees in Wales, and a greater number of Members on those committees. With five committees of 12 Members each, we believe that the structure is now right for Flintshire, for the time being.

Larger organisations such as ours can never be still; they evolve constantly. As changes occur, we may need to make further changes to our Overview & Scrutiny committee structure to ensure that it remains responsive to the Council's needs, having the flexibility to deal with whatever issues arise.

It is important that we have rigorous Overview & Scrutiny function as part of the Council's executive arrangements. The contribution made over the last ten years has been important in influencing and constructively challenging and without this contribution from Scrutiny Members we would not have achieved what we have as a Council throughout some of the most challenging times in its history.

The Chief Officer Team and I are committed to ensure that both Cabinet and Overview and Scrutiny Members are supported to continue as effectively as they have always done.

Neal Cockerton,
Chief Executive

SCRUTINY DURING THE COVID RESPONSE

The onset of the Coronavirus pandemic meant that it became necessary for people to work from home wherever possible. In such circumstances, it was not possible to maintain the democratic process. Whilst arrangements were being made to hold 'Remote Attendance Meetings', which meant installing software onto I pads and training Members in its use, we also sought to retain an element of the democratic process in decision making.

The Welsh Government provided emergency powers under the 2020 coronavirus regulations to permit meetings to be held entirely remotely. This approach was so successful that the provision was subsequently incorporated into the Local Government & Elections (Wales) Act 2021.

Individual Cabinet Member decisions

During the beginning of the pandemic from March 2020 it was necessary to suspend scrutiny arrangements for a few weeks while remote working arrangements were made and the Council tackled the immediate need for an operational response.

Maintaining a form of Scrutiny during the beginning of the pandemic was important, therefore for a temporary basis, 'individual Cabinet Member' decision making was introduced. In order to comply with the Government guidance designed to delay the spread of COVID 19, the following delegations to individual Cabinet Members were put in place:

- Cabinet Members may decide any matter that would normally be determined by the Cabinet acting collectively subject to complying with all the following conditions
 - a. that the decision to be taken is sufficiently urgent that it would prejudice the Council's and/or public's interests if it were not made; and
 - b. the decision to be taken falls within the Areas of Responsibility for that Cabinet Member as set out in the Appendix 1 ; and
 - c. that the Cabinet Member has consulted with the following people
 - i. the Leader of the Council or Deputy Leader of the Council
 - ii. any other Cabinet Member upon whose Areas of Responsibility the decision may impact;
 - iii. the Chief Executive and any relevant Chief Officer or Statutory Officer

In the first instance, the relevant Officer prepared a report which was sent to the relevant Cabinet Member, the Leader of the Council, the Committee Services Manager and the relevant Overview & Scrutiny Chair. The Facilitator/advisor to the appropriate Overview & Scrutiny Committee would then contact the Chair of that Committee to proactively seek their views on the report.

Before making a decision, via telephone conference, in accordance with the Scheme of Delegation, the relevant Cabinet Member should take into consideration the advice of all relevant Council Officers and other Cabinet Members where appropriate as well as the views of other Council Members if expressed in relation to the proposed decision.

The Head of Democratic Services would then supply a copy of the signed form to the Chair of the relevant Overview and Scrutiny Committee and the Record of Decision was published on the website and sent to all Members of the Council. The decision may be implemented on the expiry of five working days following publication of the Record of Decision.

Virtual Overview & Scrutiny Committee meetings

In order to restore elements of democratic decisions making whilst still observing safe practices, such as social distancing, we made a decision to hold remote access meetings, using a software called Webex.

Following the Webex software being installed on all Member electronic devices and training provided to each Member, remote access Overview & Scrutiny Committee meetings were first held in September 2020 via Webex.

Guidance for all Members on conduct at remote access meetings was provided, which gave details of how Members should indicate that they would like to speak, how the Chair would address Officers and Members in the meeting and explaining that from time to time the officer advising the Chair would explain procedural points or suggest alternative wording for proposals, to assist the Committee.

The guidance also explained how votes would be taken at remote accessing meetings, explaining that if and when a vote was taken, the Chair would explain that only those who oppose the proposal(s), or who wish to abstain would need to indicate, using the chat function. The officer advising the Chair would indicate whether the proposals were carried.

If a more formal vote was needed, this would be by roll call – where each Councillor would be asked in turn (alphabetically) how s/he wishes to vote.

All meeting are live streamed onto the Council's website with a recording of the meeting also available shortly after the meeting on the Council's website. This has been a positive benefit for Overview & Scrutiny, as it allows members of the public and press to view Committee meetings in real time along with being able to view recordings at any time on the Council's website.

Holding remote access meetings was a new experience for all Officers and Members and Members were asked to be patient whilst Officers worked towards restoring full democratic decision making. Overview & Scrutiny Chairs and all Members of the Council have embraced remote accessing meetings, ensuring a positive experience for all involved. The experience will certainly inform our emerging multi-location meetings policy.

IMPLEMENTING THE CHANGES TO THE OVERVIEW & SCRUTINY COMMITTEE STRUCTURE

In the last Overview & Scrutiny Annual Report, we reported on the Committee Review which was conducted during 2019. The review had been initiated by Leader, who referred to the need for it at the 2019 Annual Meeting.

At the outset, we conducted research with other Welsh principal councils, and listened to the views of our Members and officers. This enabled us to scope the review, which was conducted through meetings of the political group leaders, their deputies and the statutory officers. The aim of the review was to improve the committee structure, which had not been reviewed for several years and address a number of other concerns – Flintshire had amongst the largest number of overview & scrutiny committees in Wales, and a greater number of Members on those committees.

We needed to ensure that our Overview & Scrutiny committee structure was the right one for the Council in 2020/21 and beyond – bearing in mind that the last review of it had been conducted in 2014/15. There was consensus that the number of Members on some committees should be reduced: in the case of the overview & scrutiny committees, from 15 to 12. It was also agreed to reduce the number of Overview & Scrutiny Committees from six to five.

In 2015, as a result of a previous review of Overview & Scrutiny committees, we had set up the Organisational Change Overview & Scrutiny Committee. The committee was a significant factor in the safe transfer of assets from the Council to the community and in developing our alternative delivery models. As the work which it had been set up to do had been successfully completed, it was appropriate for the committee to cease with effect from the 2020 Annual Meeting of Council.

Going forward, we now have five Overview & Scrutiny committees. Together, they cover all of the Council's functions. These committees are:

- Community, Housing & Assets;
- Corporate Resources;
- Education, Youth & Culture,
- Environment & Economy and
- Social & Healthcare.

The 2020 Annual Meeting was delayed until 9th September, because of the Coronavirus. Therefore, we held some Overview & Scrutiny committee meetings from the previous structure during July. The first meeting of the new structure was Environment & Economy Overview & Scrutiny committee on 21st September.

The “Call-in” Process

1. The Arrangements

The arrangements for calling in a decision are to be found in paragraph 16 of the Overview & Scrutiny Procedure Rules contained within the Council’s Constitution. The legal authority is derived from section 21 (3) of the Local Government Act 2000.

The ability to call in a Cabinet decision is a significant power for non-executive members. It is not something which should be considered unless there is no alternative: if the power is over-used, or used in such a way as to be thought of as frivolous, its significance or importance would be lost.

2. Decisions of the Cabinet

Following a meeting of the Cabinet, the record of the decisions made is published within two days. Copies are available at County Hall, and are sent to all Members of the County Council.

The decision record specifies that the decisions will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless it is called in.

3. Calling in a Decision

If the Chief Officer (Governance) or Head of Democratic Services receives a call in notice from the Chair of an Overview & Scrutiny Committee or at least four members of the Council, a call in meeting is arranged.

Either the Head of Democratic Services or one of the Overview & Scrutiny Facilitators notifies the decision takers (the relevant Cabinet members and Chief Officers) of the call-in, and then arranges a meeting of the appropriate committee within seven working days of the decision to call-in

4. The Call-in Meeting

Call-in meetings are held at short notice (i.e. within seven working days of the call-in decision) and generally be the only item of business on the agenda. However, from time to time it is expedient to consider a call in at a meeting which has already been convened.

There is a suggested procedure for dealing with a call in. This is intended to make the meeting as simple and transparent as possible. This procedure is part of the agenda at each call in meeting, and the officer advising the committee will take members through it during the meeting.

5. The Call in decision

At the end of a call in meeting, the committee must make a decision based on one of four options. Options 1 and 2 allow the decision to be implemented immediately Option 3 is to refer back to Cabinet for further consideration and Option 4 is to refer to Council. However, executive functions' are solely within the remit of the Cabinet. Thus Council can consider the issue, but not change the decision: it can only recommend to Cabinet that the decision be reconsidered.

6. Call in during 2020/21

During the last municipal year, no Cabinet decisions were called in.

We made an amendment the Call in procedure, to ensure that it could be initiated during lockdown. To call in a Cabinet decision, instead of a call in notice signed by at least four Members of the Council, an email should be sent via a Flintshire.gov.uk email address to the Head of Democratic Services , stating the reason for call in. The first signatory should include the words 'call in' as the subject and should copy in the other proposed signatories. Those signatories should then email the Head of Democratic Services, using their Flintshire email addresses, saying 'I endorse the call in of record of Decision No XX'.

This ensures that there is an audit trail of signatories, in writing, of the call in electronically signed (and from their Flintshire email addresses) by all parties. The Head of Democratic Services will notify the decision taker of the call-in, and then arrange a meeting of the Committee within seven working days of the decision to call-in. (As usual, the last working day before Christmas day and the three non-public holiday days between Christmas and New Year are not be counted as working days).

7. End of the call in period

When the call in period has expired, the Head of Democratic Services informs the Members of the Cabinet, the Chairs of the Overview & Scrutiny and appropriate officers.

COMMITTEE MEMBERSHIP
Membership of Overview & Scrutiny Committees 2020/21

<p><u>Community & Enterprise (Expired July 2020)</u></p> <p>Councillor Ian Dunbar (Chair) Councillor Sian Braun Councillor Helen Brown Councillor Dave Cox Councillor Jean Davies Councillor Ron Davies Councillor Rosetta Dolphin, Councillor Mared Eastwood, Councillor Ray Hughes Councillor Dennis Hutchinson Councillor Brian Lloyd Councillor Ted Palmer, Councillor Kevin Rush Councillor Paul Shotton Councillor David Wisinger</p>	<p><u>Community Housing & Assets</u></p> <p>Councillor Ian Dunbar (Chair) Councillor Helen Brown Councillor Geoff Collett Councillor Dave Cox Councillor Ron Davies Councillor Adele Davies-Cooke Councillor Mared Eastwood Councillor Veronica Gay Councillor Ray Hughes (Vice Chair) Councillor Dennis Hutchinson Councillor Brian Lloyd Councillor Kevin Rush</p>
<p><u>Corporate Resources</u></p> <p>Councillor Clive Carver (Chair) Councillor Haydn Bateman Councillor Sean Bibby Councillor Geoff Collett Councillor Andy Dunbobbin Councillor Mared Eastwood Councillor Patrick Heesom Councillor Richard Jones Councillor Kevin Rush Councillor Paul Shotton Councillor Andy Williams Councillor Arnold Woolley</p>	
<p><u>Education & Youth Overview & Scrutiny Committee (Expired September 2020)</u></p> <p>Councillor David Healey (Chair) Councillor Janet Axworthy Councillor Sian Braun Councillor Geoff Collett Councillor Bob Connah Councillor Paul Cunningham Councillor Andy Dunbobbin Councillor Gladys Healey Councillor Kevin Hughes Councillor Tudor Jones Councillor Dave Mackie</p>	<p><u>Education Youth & Culture Overview & Scrutiny Committee</u></p> <p>Councillor David Healey (Chair) Councillor Janet Axworthy Councillor Sian Braun Councillor Bob Connah (from Jan 2021) Councillor Paul Cunningham Councillor Carol Ellis (from Nov - Dec 2020) Councillor Gladys Healey Councillor Joe Johnson Councillor Tudor Jones Councillor Dave Mackie Councillor Ian Smith</p>

<p>Councillor Ian Smith Councillor Martin White Councillor David Williams</p> <p>Co-opted Members: Lynne Bartlett David Hytch (Vice Chair) Wendy White Rebecca Stark</p>	<p>Councillor Martin White Councillor David Williams</p> <p>Co-opted Members: Lynne Bartlett David Hytch (Vice Chair) Wendy White Rebecca Stark</p>
<p><u>Environment Overview & Scrutiny Committee (Expired 13.7.20)</u></p> <p>Councillor Patrick Heesom (Chair) Councillor Mike Allport Councillor Sean Bibby Councillor Chris Dolphin Councillor Andy Dunbobbin Councillor David Evans (Vice Chair) Councillor Veronica Gay, Councillor George Hardcastle Councillor Cindy Hinds Councillor Ray Hughes Councillor Dennis Hutchinson Councillor Joe Johnson Councillor Vicky Perfect Councillor Paul Shotton Councillor Owen Thomas</p>	<p><u>Environment & Economy Overview & Scrutiny Committee</u></p> <p>Councillor Rosetta Dolphin (Chair) Councillor Sean Bibby Councillor Chris Dolphin Councillor David Evans (Vice Chair) Councillor George Hardcastle Councillor Patrick Heesom Councillor Cindy Hinds Councillor Kevin Hughes (from Oct 2020 – Feb 2021) Councillor Dennis Hutchinson Councillor Joe Johnson Councillor Vicky Perfect Councillor Paul Shotton Councillor Owen Thomas</p>
<p><u>Social & Health Care</u></p> <p>Councillor Hilary McGuill (Chair) Councillor Mike Allport Councillor Marion Bateman (Sept 2022 -) Councillor Paul Cunningham Councillor Jean Davies Councillor Rob Davies (May to Oct 2020) Councillor Andy Dunbobbin (May to Oct 2020) Councillor Carol Ellis Councillor Gladys Healey (Vice-Chair) Councillor Cindy Hinds Councillor Mike Lowe Councillor David Mackie Councillor Ian Smith (May - Oct 2020) Councillor Michelle Perfect Councillor Martin White (May to Oct 2020) Councillor David Wisinger Councillor David Williams (May to Oct 2020)</p>	

TOPICS COVERED BY EACH COMMITTEE

COMMUNITY HOUSING & ASSETS OVERVIEW & SCRUTINY COMMITTEE

Friday, 25 September, 2020

Appointment of Chair
Appointment of Vice-Chair
Emergency Situation Briefing
Terms of Reference of the Committee
Recovery Strategy

Wednesday, 4th November, 2020

Emergency Situation Briefing
Forward Work Programme and Action Tracking
Budget 2021/22 - Stage 1
Recovery Strategy Update
Phase 2 Homelessness - Covid 19 Response
Sheltered Housing Review Update

Wednesday, 16 December, 2020

Emergency Situation Briefing
Forward Work Programme And Action Tracking
Strategic Housing And Regeneration Programme - Community Benefits
Welfare Reform Update
Housing Rent Income
Anti-Social Behaviour Policy
Recovery Strategy Update
Mid-Year Performance Indicators for Recovery, Portfolio & Public Accountability Measures

Wednesday, 20th January, 2021

Forward Work Programme And Action Tracking
Housing Revenue Account (HRA) 30 Year Financial Business Plan
Welsh Government Consultation On The Proposed Housing Revenue Manual
Housing Strategy Update
Strategic Housing And Regeneration Programme (Sharp) Update Report
Council Plan 2020/21
North East Wales (New) Homes Business Plan 2020/2049

Tuesday, 23 February, 2021

Forward Work Programme and Action Tracking
Housing Repairs Service Procurement of a Dynamic Resource Scheduling System and
Review of the Team Leader job profile

Wednesday, 10 March, 2021

Forward Work Programme and Action Tracking
Regeneration of Existing Stock
Homelessness Update Report
Recovery Strategy Update

WEDNESDAY, 19TH MAY, 2021

Forward Work Programme and Action Tracking
NEWydd Cleaning and Catering

**CORPORATE RESOURCES OVERVIEW & SCRUTINY
COMMITTEE**

Monday, 28 September, 2020

Appointment of Chair
Appointment of Vice-Chair
Emergency Situation Briefing
Terms of Reference of the Committee
Recovery Strategy
Revenue Budget Monitoring 2020/21 (Month 4)
Capital Programme Monitoring 2020/21 (Month 4)

Thursday, 15th October, 2020

Emergency Situation Briefing
Recovery Strategy Update
Revenue Budget Monitoring 2020/21 (Month 5)
Action Tracking
Forward Work Programme

Monday, 2nd November, 2020 Special Meeting

BUDGET 2021/22 - STAGE 1

Thursday, 12 November, 2020

Action Tracking
Forward Work Programme
Emergency Situation Briefing
North Wales Economic Ambition Board - Final Growth Deal
Recovery Strategy Update
Mid-Year Performance Indicators for Recovery, Portfolio & Public Accountability Measures
BUDGET 2021/22 - STAGE 1
Revenue Budget Monitoring 2020/21 (Month 6) and Capital Programme Monitoring
2020/21 (Month 6)
Capital Programme 2021/22 - 2023/24
Capital Strategy Including Prudential Indicators 2021/22 - 2023/24

Thursday, 10th December, 2020

Action Tracking
Forward Work Programme
Emergency Situation Briefing
Recovery Strategy Update
Council Plan 2020/21 Development Process
Revenue Budget Monitoring 2020/21 (Month 7)
Clwyd Pension Fund Update

Public Services Ombudsman for Wales Annual Letter 2019-20 and Complaints against Flintshire County Council 2020-21

Thursday, 14th January, 2021

Forward Work Programme

Action Tracking

Overview of Open Risks from the Emergency Period and Reconciliation of Emergency Grant Funding

Revenue Budget Monitoring 2020/21 (Month 8)

Thursday, 11th February, 2021

Action Tracking

Community Safety Partnership Annual Report

Forward Work Programme

Recovery Strategy Update

Council Plan 2021/22

Council Fund Revenue Budget 2021/22

Revenue Budget Monitoring 2020/21 (Month 9) and Capital Programme Monitoring 2020/21 (Month 9)

Annual Audit Summary for Flintshire County Council 2019/20

Thursday, 11th March, 2021

Action Tracking

Forward Work Programme

Flintshire Community Endowment Fund - Annual Report

Revenue Budget Monitoring 2020/21 (Month 10)

Review of the Corporate Complaints Policy

EDUCATION YOUTH & CULTURE OVERVIEW & SCRUTINY COMMITTEE

Thursday 24 September 2020 2.00 pm

Appointment of Chair

Appointment of Vice-Chair

Emergency Situation Briefing (Verbal)

Terms of Reference of the Committee

Recovery Strategy

Thursday 5 November 2020 2.00 pm

Emergency Situation Briefing (Verbal)

Forward Work Programme and Action Tracking

Budget 2021/22 - Stage 1

School Reserve Balances Year Ending 31 March 2020 and Protocol for Schools in Financial Difficulty

Recovery Strategy Update

Youth Services

Theatr Clwyd Transfer Proposal Report

Thursday 17 December 2020 2.00 pm

Emergency Situation Briefing (Verbal)
Blended Learning
Adult Community Learning
Recovery Strategy Update
Mid-Year Performance Indicators for Recovery, Portfolio and Public Accountability Measures
Aura: Business Recovery Plan

Thursday 28 January 2021 2.00 pm

School Improvement and Examinations 2021 Update
School Modernisation Update
Schools Covid Lessons Learned & Risk Assessments
Council Plan 2020/21

Thursday 18 March 2021 2.00 pm

Community Asset Transfer Update
Update on Council Funding for Schools
Self-Evaluation Report of Education Services
Hwb Digital Programme
School Attendance and Exclusions
Recovery Strategy Update

ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

Monday, 13th July, 2020

Renewal Of Public Space Protection Orders

ENVIRONMENT & ECONOMY OVERVIEW & SCRUTINY COMMITTEE

Monday, 21 September, 2020

Appointment of Chair
Appointment of Vice-Chair
Emergency Situation Briefing
Terms of Reference of the Committee
Recovery Strategy (Planning, Environment & Economy Portfolio)
Recovery Strategy (Streetscene and Transportation Portfolio)

Tuesday, 13th October, 2020

Forward Work Programme and Action Tracking
Emergency Situation Briefing
Regeneration Overview
Recovery Strategy Update (Planning, Environment & Economy Portfolio)
Recovery Strategy Update (Streetscene and Transportation Portfolio)

Tuesday, 10th November, 2020

Emergency Situation Briefing
Forward Work Programme And Action Tracking
North Wales Economic Ambition Board - Final Growth Deal
Budget 2021/22 - Stage 1
Recovery Strategy (Planning, Environment & Economy Portfolio)
Recovery Strategy Update (Streetscene and Transportation Portfolio)
Mid-Year Performance Indicators for Recovery, Portfolio and Public Accountability Measures

Tuesday, 8 December, 2020

Emergency Situation Briefing
Forward Work Programme and Action Tracking
Update on the Mold to Broughton Cycle Scheme and the Development of the County's Core Cycle Network
Recovery Strategy (Planning, Environment & Economy Portfolio)
Recovery Strategy Update (Streetscene and Transportation Portfolio)
Update on Alltami Depot Stores
Feedback on Welsh Government Proposals to Introduce Corporate Joint Committees

Tuesday, 12th January, 2021

Forward Work Programme and Action Tracking
Flintshire County Council Response to WG Transport Strategy Consultation

Tuesday, 9th February, 2021

Forward Work Programme and Action Tracking
Council Plan 2020/21
Fleet Electrification
Planning Enforcement

Tuesday, 9th March, 2021

Forward Work Programme and Action Tracking
Borderlands Line Train Services – Additional Services and Potential Impact on stops (Presentation)
Recyclable Materials and the impact of the Pandemic on Volumes and Resale Values
Economic Recovery
Recovery Strategy (Streetscene And Transportation Portfolio)
Recovery Strategy (Planning, Environment & Economy Portfolio)

Wednesday, 12th May, 2021

Forward Work Programme and Action Tracking
Town Centre Regeneration
Access Team Performance 2019/20 and 2020/21
Ash Dieback Surveys Update
Highway Asset Management Plan
Forthcoming Active Travel Consultation Process

SOCIAL & HEALTH CARE OVERVIEW & SCRUTINY COMMITTEE

Thursday, 16th July, 2020

Social Services Annual Report
Support Provided to Flintshire Care Homes during the Covid-19 Pandemic

Tuesday, 22nd September, 2020

Appointment of Chair
Appointment of Vice-Chair
Emergency Situation Briefing
Terms of Reference of the Committee
Recovery Strategy
Care Inspectorate Wales (CIW) Annual Performance Review Letter 2019/20

Thursday, 22nd October, 2020

Emergency Situation Briefing
Forward Work Programme and Action Tracking
Recovery Strategy Update
Project Search Update

Wednesday, 11 November, 2020 (Special)

Budget 2021/22 - Stage 1

Thursday, 3 December, 2020

Emergency Situation Briefing
Forward Work Programme and Action Tracking
Mid-Year Performance Indicators for Recovery, Portfolio and Public Accountability Measures
Safeguarding Adults and Children's Annual Report to include the "New Safeguarding Procedures"
Community Transformation Project Update
Supporting the Social Work Workforce
Annual Report on the Social Services Complaints and Compliments Procedure 2019-20

Thursday, 21st January, 2021

Forward Work Programme and Action Tracking
Council Plan 2020/21
Young Carers – NEWCIS Contract
Marleyfield House Update
Plas Yr Ywen (Holywell Extra Care)

Thursday, 4th March, 2021

Forward Work Programme and Action Tracking
Mockingbird – Update On The Programme
Arosfa Update
North Wales Dementia Strategy and the Flintshire Local Strategy
Recovery Strategy Update

OVERVIEW & SCRUTINY OFFICER SUPPORT

The support which Overview & Scrutiny enjoys from officers across the Council is essential to ensure its smooth and effective running.

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OVERVIEW & SCRUTINY SUPPORT

The Scrutiny Team are:-

- ❖ Robert Robins – Head of Democratic Services
(Supporting the Corporate Resources Overview & Scrutiny Committees).
- ❖ Margaret Parry-Jones – Overview & Scrutiny Facilitator
(Principally supporting the Environment and Social & Health Care Overview & Scrutiny Committees)
- ❖ Ceri Shotton – Overview & Scrutiny Facilitator
(Principally supporting the Community & Enterprise and Education & Youth and Overview & Scrutiny Committees).
- ❖ Janet Kelly – Democratic Services Support Officer
(Now supporting Overview & Scrutiny as part of a wider role within the Democratic Services Team)

The team are an independent resource supporting the scrutiny function and its Members:

Advising on the strategic direction and development of the scrutiny function;

- Co-ordinating the work programmes for the six Overview & Scrutiny Committees;
- Advising, supporting and assisting in the development of scrutiny members;
- Undertaking research and information analysis to help inform reviews;
- Producing reports and presentations on behalf of Members;
- Offering independent advice and guidance in relation to policy development and performance management;
- Acting as a key contact point to Members, officers, external organisations and the public in relation to scrutiny matters; and facilitating task & finish groups