

FLINTSHIRE COUNTY COUNCIL

Date of Meeting	14 th November 2017
Report Subject	Overview & Scrutiny Annual Report 2016/17
Report Author	Chief Officer (Governance)

EXECUTIVE SUMMARY

The Overview & Scrutiny Annual Report is drafted on an annual basis by the Officer team in consultation with the relevant Committee Chairs. The draft is then submitted to the Constitution & Democratic Services Committee for Member comment before being submitted to Council for formal approval.

The Constitution & Democratic Services Committee considered the Annual Report at its meeting on 25th October. Some amendments were suggested and have been incorporated, as have the Preface and the Foreword.

The Annual Report provides the Council with assurance that the Overview & Scrutiny function is fulfilling its constitutional role.

RECOMMENDATIONS

1	That the Council receives the Overview & Scrutiny Annual Report for 2016/17.
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REPORT DETAILS

1.00	THE OVERVIEW & SCRUTINY ANNUAL REPORT
1.01	Under section 7.4.5 of the Constitution, the Overview & Scrutiny Committees are required to report annually to the Full Council on their workings with recommendations for their future work programme and amending working methods if appropriate.

1.02	Members will be aware that membership of the 6 Overview & Scrutiny Committees is open to all 62 non-executive Members of the Council. In addition, the Education & Youth Overview & Scrutiny Committee has 5 statutory Co-optees as voting members. These are (a) one representative of the Church in Wales (Diocese of St Asaph) (b) one representative of the Roman Catholic Church (Diocese of Wrexham) and (c) three representatives of parent governors who are elected to their positions.
1.03	The Work Programmes for Overview & Scrutiny Committees are considered and amended where necessary at each ordinary meeting of each of the Committees. Any updates are then included in the Corporate Forward Work Programme which is published with the Agenda for the monthly meeting of Cabinet.
1.04	Following consideration by the Constitution & Democratic Services Committee, the report now includes a preface which explains how any Member of the Council can request that an Overview & Scrutiny committee considers an issue.
1.05	The foreword to the Annual Report is a tribute to the late Councillor Ron Hampson, our longest serving Overview & Scrutiny Chair.

2.00	RESOURCE IMPLICATIONS
2.01	There are no resource implications arising specifically from this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	The Overview & Scrutiny Chairs for the 2016/17 municipal year were consulted on aspects of the report which relates to their respective committees. The Constitution & Democratic Services Committee commented on and approved the Annual Report at its meeting on the 25 th October 2017.

4.00	RISK MANAGEMENT
4.01	No risks were identified during the preparation of the Report. Production of the report fulfils a constitutional requirement. No specific anti-poverty environment and equalities issues were identified.

5.00	APPENDICES
5.01	Overview & Scrutiny Annual Report for 2016/17.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<ol style="list-style-type: none"> 1. Overview & Scrutiny Annual Report 2016/17 2. Minutes of the Constitution & Democratic Services Committee 25th October 2017. <p>Contact officer: Robert Robins, Democratic Services Manager Telephone: 01352 702320 E.mail: robert.robins@flinshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	None.