

FLINTSHIRE COUNTY COUNCIL FORWARD WORK PROGRAMME ITEMS
COUNCIL, CABINET, AUDIT AND GOVERNANCE & SCRUTINY
1 July 2023 TO 31 December 2023

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
July					
Environment & Economy Overview & Scrutiny Committee	11/07/23	Overview and Scrutiny	Forward Work Programme and Action Tracking (E&E OSC) To consider the Forward Work Programme of the Environment & Economy Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	
Environment & Economy Overview & Scrutiny Committee	11/07/23	Planning, Environment and Economy	Food Service Plan To present the Food Service Plan 2023/24 for the consideration and endorsement of Members.	Operational	Cabinet Member for Planning, Public Health and Public Protection

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Environment & Economy Overview & Scrutiny Committee	11/07/23	Planning, Environment and Economy	Access Barrier Review – Wales Coast Path To inform members on a recent review into access barriers along the Wales Coast Path (Chester to Deeside Section) and seek their approval to implement the recommendations.	Operational	Cabinet Member for Climate Change and Economy
Environment & Economy Overview & Scrutiny Committee	11/07/23	Chief Executive's	End of Year Performance Monitoring Report To review the levels of progress in the achievement of activities and performance levels identified in the Council Plan.	Operational	Cabinet Member for Climate Change and Economy, Cabinet Member for Planning, Public Health and Public Protection, Deputy Leader of the Council and Cabinet Member for Streetscene and the Regional Transport Strategy

COMMITTEE	MEETING DATE	CHIEF OFFICER PORTFOLIO	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Community & Housing Overview & Scrutiny Committee	12/07/23	Overview and Scrutiny	Forward Work Programme and Action Tracking (C&H OSC) To consider the Forward Work Programme of the Community & Housing Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	
Community & Housing Overview & Scrutiny Committee	12/07/23	Housing and Communities	Cost of Living & Welfare Reform To provide the Committee with a combined operational update on the latest welfare response impacts, and the cost-of-living schemes to support residents.	Operational	Cabinet Member for Housing and Regeneration
Community & Housing Overview & Scrutiny Committee	12/07/23	Housing and Communities	Housing Rent Income To present the latest operational update on the 2022-23 outturn collection of housing rent.	Operational	Cabinet Member for Housing and Regeneration
Community & Housing Overview & Scrutiny Committee	12/07/23	Housing and Communities	Housing Management Policy To consider Estate Management and work being undertaken by the Council and the impact this has on tenants.	Operational	Cabinet Member for Housing and Regeneration

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Community & Housing Overview & Scrutiny Committee	12/07/23	Housing and Communities	Anti-Social Behaviour Policy To update Members on the Policy and to outline any proposed changes to the Policy.	Operational	Cabinet Member for Housing and Regeneration
Community & Housing Overview & Scrutiny Committee	12/07/23	Housing and Communities	End of Year Performance Monitoring Report To review the levels of progress in the achievement of activities and performance levels identified in the Council Plan.	Operational	Cabinet Member for Housing and Regeneration
Community & Housing Overview & Scrutiny Committee	12/07/23	Housing and Communities	Void Management To provide a further update on voids management and delivery.	Operational	Cabinet Member for Housing and Regeneration
Corporate Resources Overview & Scrutiny Committee	13/07/23	Overview and Scrutiny	Action Tracking To inform the Committee of progress against actions from previous meetings.	Operational	
Corporate Resources Overview & Scrutiny Committee	13/07/23	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.	Operational	

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Corporate Resources Overview & Scrutiny Committee	13/07/23	Finance	Medium Term Financial Strategy and Budget 2024/25 To present the first estimate for the additional budget requirement for 2024/25 and the budget timeline.	Strategic	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement
Corporate Resources Overview & Scrutiny Committee	13/07/23	Chief Executive's	Revenue Budget Monitoring 2022/23 (outturn) and Capital Programme Monitoring 2022/23 (outturn) This report provides the revenue budget outturn position for the Council Fund and Housing Revenue Account, and the Capital Programme outturn position for 2022/23.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement
Corporate Resources Overview & Scrutiny Committee	13/07/23	Chief Executive's	Revenue Budget Monitoring 2023/24 (Interim) This report provides known key risks and issues to the revenue budget outturn position for 2023/24 for the Council Fund and Housing Revenue Account.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement

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Corporate Resources Overview & Scrutiny Committee	13/07/23	Governance	Council Tax Discretionary (s13a) Discounts/Write Offs To provide information on Council Tax Discretionary Discounts, the current policy criteria and the circumstances (with a statistical analysis) where the Council already need to write off Council Tax amounts.	Operational	Cabinet Member for Governance and Corporate Services including Health and Safety and Human Resources
Corporate Resources Overview & Scrutiny Committee	13/07/23	Social Services	Joint Funded Care Packages - Update Report To share an update on the current situation on the long term debt with the Betsi Cadwaladr University Health Board since the last report was received.	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing

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Corporate Resources Overview & Scrutiny Committee	13/07/23	Planning, Environment and Economy	Delivering public services in the 21st century: Shared Services In April 2023 a report was presented to the Committee on alternative delivery models: “Delivering public services in the 21st century, an overview”. At the meeting a follow-up report on one specific alternative delivery model (shared services) was requested. This report provides an overview of shared services with local examples.	Operational	Cabinet Member for Governance and Corporate Services including Health and Safety and Human Resources
Education, Youth & Culture Overview & Scrutiny Committee	13/07/23	Overview and Scrutiny	Forward Work Programme and Action Tracking (EY&C OSC) To consider the Forward Work Programme of the Education, Youth & Culture Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	

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Education, Youth & Culture Overview & Scrutiny Committee	13/07/23	Education and Youth	Flintshire Youth Justice Service Youth Justice Plan 2023-2026 To present, for consideration, the Youth Justice Plan.	Operational	Cabinet Member for Education, Welsh Language, Culture and Leisure
Education, Youth & Culture Overview & Scrutiny Committee	13/07/23	Education and Youth	School IT To provide a briefing note on how issues were being addressed at schools across Flintshire.	Operational	Cabinet Member for Education, Welsh Language, Culture and Leisure
Education, Youth & Culture Overview & Scrutiny Committee	13/07/23	Education and Youth	Healthy Schools Programme To provide an overview of the Healthy Schools Programme, to include challenges from the Pandemic, information on the Design to Smile and the public health risk of Vape use by pupils.	Operational	Cabinet Member for Education, Welsh Language, Culture and Leisure
Education, Youth & Culture Overview & Scrutiny Committee	13/07/23	Education and Youth	School Meals Service To provide information on changes to the delivery model, the ongoing focus on quality delivery in schools and the pilot being developed with Well Fed.	Operational	Cabinet Member for Education, Welsh Language, Culture and Leisure

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Education, Youth & Culture Overview & Scrutiny Committee	13/07/23	Education and Youth	Estyn Inspection of Adult Community Learning (ACL) within the North East Wales Adult Community Learning Partnership To present the detailed action plan and next steps.	Operational	Cabinet Member for Education, Welsh Language, Culture and Leisure
Education, Youth & Culture Overview & Scrutiny Committee	13/07/23	Chief Executive's	Council Plan 2022-23 Year-End Performance (EY&C OSC) To review the levels of progress in the achievement of activities and performance levels identified in the Council Plan.	Operational	Leader of the Council
Cabinet	18/07/23	Chief Executive's	Medium Term Financial Strategy - Budget 2024/25 To present the first estimate for the additional budget requirement for 2024/25 and the budget timeline.	Strategic	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement

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Cabinet	18/07/23	Chief Executive's	Annual Performance Report 2022/23 To approve the Annual Performance Report 2022/23 prior to endorsement by County Council.	Strategic	Cabinet Member for Governance and Corporate Services including Health and Safety and Human Resources
Cabinet	18/07/23	Governance	Business Rates - Write Offs For Cabinet to approve the write off of individual bad debts for Business Rates in excess of £25,000.	Operational	Cabinet Member for Governance and Corporate Services including Health and Safety and Human Resources
Cabinet	18/07/23	Chief Executive's	Revenue budget monitoring 2023/24 (Interim) This report provides known key risks and issues to the revenue budget outturn position for 2023/24 for the Council Fund and Housing Revenue Account.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement

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Cabinet	18/07/23	Chief Executive's	Revenue Budget Monitoring Report 2022/23 (Outturn) To present the Outturn Revenue Budget Monitoring Report information for 2022/23.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement
Cabinet	18/07/23	Planning, Environment and Economy	Access Barrier Review – Wales Coast Path To inform Members on a recent review into access barriers along the Wales Coast Path (Chester to Deeside Section) and seek their approval to implement the recommendations.	Operational	Cabinet Member for Climate Change and Economy
Cabinet	18/07/23	Planning, Environment and Economy	Food Service Plan 2023-24 for Flintshire County Council To approve the Food Service Plan 2023-24.	Operational	Cabinet Member for Planning, Public Health and Public Protection

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Cabinet	18/07/23	Streetscene and Transportation	Adoption of Local Toilet Strategy To note the approach being taken on the Local Toilet Strategy and the timescales of the formal review.	Strategic	Deputy Leader of the Council and Cabinet Member for Streetscene and the Regional Transport Strategy
Cabinet	18/07/23	Governance	Welsh Government Consultation – Business Rates Improvement Rates Relief To provide information and a recommended response to a Welsh Government Business Rates consultation on proposals to introduce an 'Improvement Rate Relief' scheme.	Operational	Cabinet Member for Governance and Corporate Services including Health and Safety and Human Resources
Cabinet	18/07/23	Education and Youth	Renewal of the North Wales Construction Partnership Framework The current North Wales Construction framework agreement expires in May 2024, and this report outlines the proposed approach for renewing the Framework Agreement.	Operational	Cabinet Member for Education, Welsh Language, Culture and Leisure

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Cabinet	18/07/23	Chief Executive's	Annual Review of Fees and Charges 2023 To seek approval of the outcomes of the annual review of fees and charges for 2023.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement
Cabinet	18/07/23	Chief Executive's	Budget 2024/25 MTFS To present the first estimate for the additional budget requirement for 2024/25 and the developing budget strategy and timeline.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement
Cabinet	18/07/23	Social Services	Annual Social Services Report Cabinet to view the draft Annual Social Services Report and feedback on the draft content considered for inclusion, which include the key developments of the past year and our priorities for next year.	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing

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Cabinet	18/07/23	Chief Executive's	Prudential Indicators - Actuals 2022/23 To provide details of the Council's actual Prudential Indicators for 2022/23 compared with the estimates set for Prudence and Affordability.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement
Cabinet	18/07/23	Social Services	Tri Ffordd and Growing Places Re-location Project (Maes Gwern Development) To provide an update on progress at the new Maes Gwern development in Mold.	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing
Cabinet	18/07/23	Chief Executive's	Capital Programme Monitoring 2022/23 (Outturn) To present the Outturn Capital Programme information for 2022/23	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement

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Cabinet	18/07/23	Streetscene and Transportation	Resilience & Capacity within Streetscene & Transportation To provide an overview of the ongoing staffing issues, which are impacting the resilience and capacity of the existing Fleet Services and Waste Strategy teams to respond to service demands and deliver service priorities effectively and flexibly, along with proposed solutions.	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and the Regional Transport Strategy
Cabinet	18/07/23	Chief Executive's	Procurement of a New Managed Agency Contract To seek approval to award a contract to the preferred supplier following a procurement process to ensure business continuity when the existing contract expires on 28 August 2023.	Operational	Cabinet Member for Governance and Corporate Services including Health and Safety and Human Resources

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Social & Health Care Overview & Scrutiny Committee	20/07/23	Overview and Scrutiny	Forward Work Programme and Action Tracking (S&HC OSC) To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.	Operational	
Social & Health Care Overview & Scrutiny Committee	20/07/23	Social Services	Childcare Sufficiency Assessment (CSA) 2022 – 26 - Annual Update To provide an overview of the CSA Report and Action Plan (2022-2026), highlighting priorities and milestones.	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing
Social & Health Care Overview & Scrutiny Committee	20/07/23	Social Services	Tri Ffordd & Growing Places Re-location project (Maes Gwern development) To provide members with an update on progress at the new Maes Gwern development in Mold	Strategic	Cllr Christine Jones

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Social & Health Care Overview & Scrutiny Committee	20/07/23	Chief Executive's	Council Plan 2022-23 Year-End Performance (S&HC OSC) To review the levels of progress in the achievement of activities and performance levels identified in the Council Plan.	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing
Governance and Audit Committee	26/07/23	Finance	Treasury Management Annual Report 2022/23 and Treasury Management Update Q1 2023/24 1. To present to Members the draft Treasury Management Annual Report 2022/23 for comments and recommendation for approval to Cabinet. 2. To provide an update on matters relating to the Council's Treasury Management Policy, Strategy and Practices to the end June 2023.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement

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Governance and Audit Committee	26/07/23	Finance	Supplementary Financial Information to Draft Statement of Accounts 2022/23 To provide Members with supplementary financial information to accompany the draft accounts as per the previously agreed Notice of Motion.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement
Governance and Audit Committee	26/07/23	Finance	Draft Statement of Accounts 2022/23 To present the draft Statement of Accounts 2022/23 for Members' information only at this stage.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement
Governance and Audit Committee	26/07/23	Finance	Certification of Grants and Returns 2021/22 To inform Members of the grant claim certification by Audit Wales for the year ended 31 March 2022.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement

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Governance and Audit Committee	26/07/23	Chief Executive's	Audit Wales 2023 Audit Plan To review the Audit Wales - Audit Plan 2023 for the Council which sets out the proposed audit work for the year along with timescales, costs and the audit teams responsible for carrying out the work.	Operational	
August					
September					
Social & Health Care Overview & Scrutiny Committee	7/09/23	Social Services	C2A Update (to inc. Arosfa additional placements) To highlight to elected members of Overview and Scrutiny Committee the work undertaken withing the Child to Adult team (C2A)	Operational	Deputy Leader of the Council and Cabinet Member for Social Services and Wellbeing
Environment & Economy Overview & Scrutiny Committee	12/09/23	Streetscene and Transportation	Ultra Low Emission Vehicle Transition Plan To consider the Ultra Low Emission Vehicle Transition Plan.	Operational	Deputy Leader of the Council and Cabinet Member for Streetscene and the Regional Transport Strategy

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Environment & Economy Overview & Scrutiny Committee	12/09/23	Planning, Environment and Economy	Ash dieback Update To update members on how Flintshire County Council has confronted ash dieback in 2022/23 in line with the 2019 Ash Dieback Action Plan.	Operational	Cabinet Member for Climate Change and Economy
Environment & Economy Overview & Scrutiny Committee	12/09/23	Planning, Environment and Economy	FCC Social Enterprise Update Report To provide an update of social enterprise activity, achievements and future priorities	Operational	Cabinet Member for Climate Change and Economy
Community & Housing Overview & Scrutiny Committee	13/09/23	Housing and Communities	Temporary Accommodation Audit Update To provide a progress report on the action plan for service improvement following the audit of the Temporary Accommodation.	Operational	Cabinet Member for Housing and Regeneration
Corporate Resources Overview & Scrutiny Committee	14/09/23	Overview and Scrutiny	Action Tracking To inform the Committee of progress against actions from previous meetings.	Operational	

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Corporate Resources Overview & Scrutiny Committee	14/09/23	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.	Operational	
Corporate Resources Overview & Scrutiny Committee	14/09/23	Chief Executive's	Council Plan 2022-23 Year-End Performance To review the levels of progress in the achievement of activities and performance levels identified in the Council Plan.	Operational	Cabinet Member for Governance and Corporate Services including Health and Safety and Human Resources
Flintshire County Council	26/09/23	Governance	Committee Sizes and Political Balance To consider setting Committee sizes to an odd number of seats and recalculating Political Balance to reflect the new sizes.		
October					

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Corporate Resources Overview & Scrutiny Committee	12/10/23	Governance	Cyber Resilience To share with the Committee Audit Wales' national report on Cyber Resilience.	Operational	Cabinet Member for Governance and Corporate Services including Health and Safety and Human Resources
Flintshire County Council	24/10/23	Governance	Rolling Review of the Employees Code of Conduct As part of the rolling review of the Constitution, we need to consider whether the Employees Code of Conduct needs any amendments to keep it up to date.		
November					
Cabinet	21/11/23	Governance	Council Tax Base for 2024/25 To approve the Council Tax Base for the financial year 2024/25 as part of the process of the revenue budget setting and Council Tax setting process for the new year.	Operational	Cabinet Member for Finance, Inclusion, Resilient Communities including Social Value and Procurement
December					