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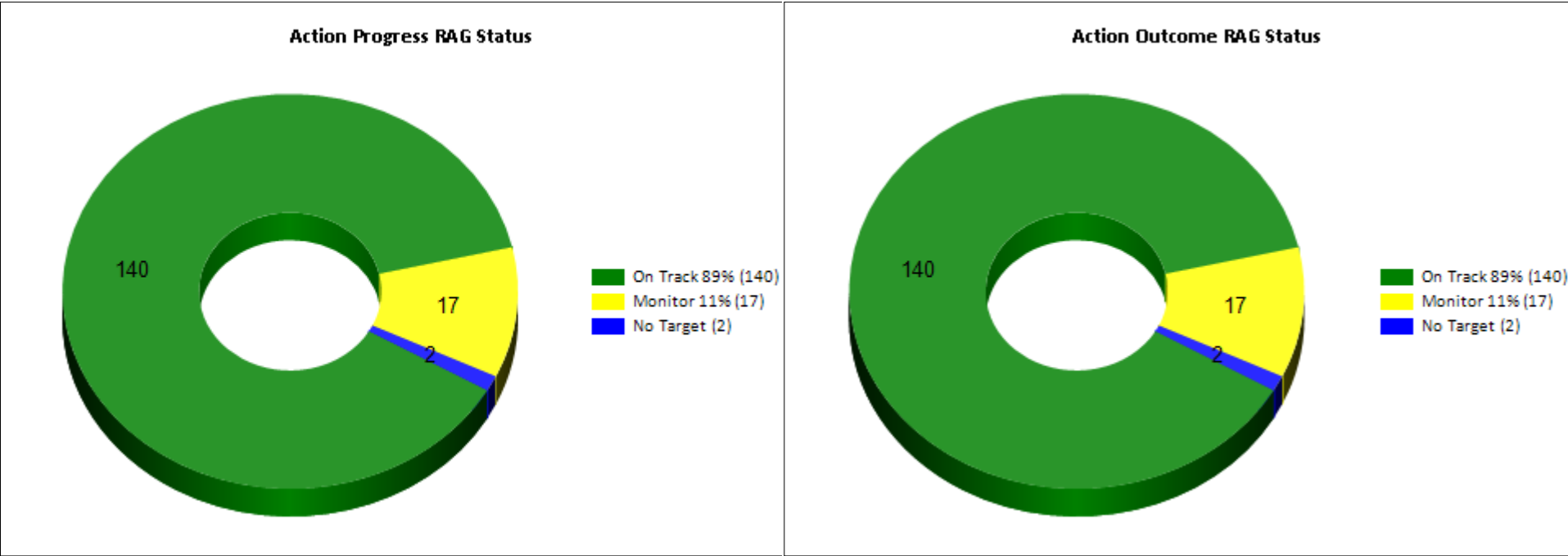
# Appendix 1 – Quarter 3 Council Plan Monitoring Report – Green Council

Flintshire County Council



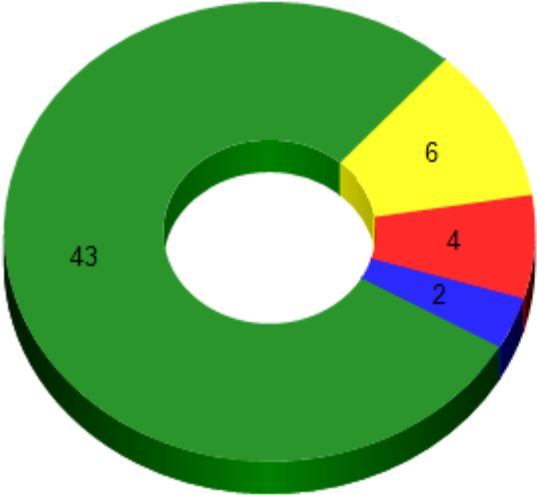
*Print Date: 28-Jan-2020*

# Progress Charts



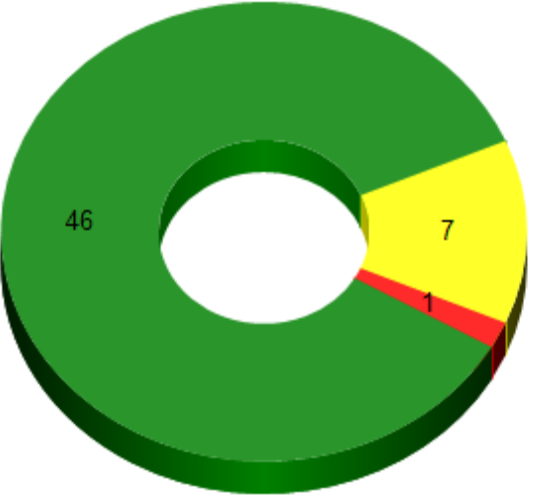
'No Target' for Action Progress and Action Outcome denotes Action has not started.

KPI Progress RAG Status



- On Track 81% (43)
- Monitor 11% (6)
- Off Track 8% (4)
- No Target 2% (2)

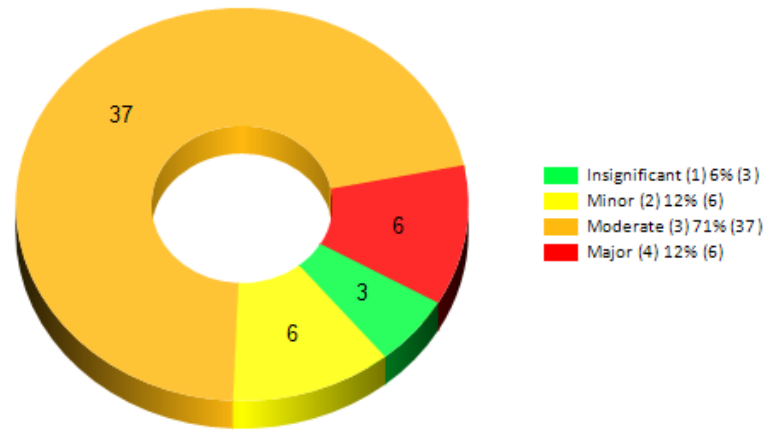
KPI Outcome RAG Status



- On Track 85% (46)
- Monitor 13% (7)
- Off Track 2% (1)



'No Target' for KPI denotes this is a new KPI and a baseline year is being established



Current Risk Status





# Green Council

## Actions

| ACTION   | LEAD OFFICER                                    | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|---|-------------|-------------|-------------|------------|---|---|
| 4.1.1.1 (CP) Establishment of an officer group by quarter three to lead on the Council's commitment to be carbon neutral by 2030   | Sadie Waterhouse - Energy Conservation Engineer | In Progress | 01-Apr-2019 | 31-Mar-2020 | 75.00%     |  GREEN |  GREEN |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/>           Chief Officer for Planning Environment and Economy has responsibility for the Council's Carbon Reduction Strategy. A themed discussion at the Senior Leader Academi was held on 6th November introduced the concept of introducing a response to Climate Change Strategy Board. Following this the first meeting of the officer group will be convened. A report on the Council's response to Climate Change was presented to Cabinet in December 2019 and Environment Overview and Scrutiny Committee in January 2020 when all recommendations were supported. A key recommendation was to establish a climate change strategy programme board. Cabinet on the 17th December 2019 endorsed the establishment of a climate change strategy board. The Boards terms of reference and attendees will be finalised by 31st January.</p> <p>Last Updated: 23-Jan-2020</p> |   |             |             |             |            |   |   |



| ACTION  | LEAD OFFICER                                    | STATUS    | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|---|-----------|-------------|-------------|------------|---|---|
| 4.1.1.2 (CP) Completion of a 'state of play analysis' of current Council activities on carbon reduction underpinned by the mapping of existing activity data  | Sadie Waterhouse - Energy Conservation Engineer | Completed | 01-Apr-2019 | 31-Mar-2020 | 100.00%    |  GREEN |  GREEN |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/>           Once agreement was secured at the meeting of the Cabinet in December for the officer group for carbon reduction to be established. Terms of reference for the group will be agreed which will include responsibility to report back on current carbon reduction activities within all service areas within the Council.</p> <p>Last Updated: 24-Jan-2020</p> |   |           |             |             |            |   |   |

| ACTION  | LEAD OFFICER                                    | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|---|-------------|-------------|-------------|------------|---|---|
| 4.1.1.3 (CP) Completion of a greenhouse gas inventory covering scope 1, 2 and 3 emissions and greenhouse gas sequestration across the Council's land assets | Sadie Waterhouse - Energy Conservation Engineer | In Progress | 01-Apr-2019 | 31-Mar-2020 | 20.00%     |  AMBER |  AMBER |

**ACTION PROGRESS COMMENTS:**

Research on calculating Council's carbon footprint ongoing; awaiting guidance from Welsh Government who are developing a public sector baselining tool for all public sector organisations in Wales to follow and complete. Organisational and operational boundary determined as per the guidance set out in the Greenhouse Gas Protocol. Interviews with key staff completed to determine current data collation techniques and the data held on key greenhouse gas emission sources.



Last Updated: 13-Jan-2020



| ACTION  | LEAD OFFICER                                    | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|---|-------------|-------------|-------------|------------|---|---|
| 4.1.1.4 (CP) An agreed plan to design and resource further energy efficiency and sustainable energy schemes such as the ground mounted solar PV schemes in Flint and Connaught Quay | Sadie Waterhouse - Energy Conservation Engineer | In Progress | 01-Apr-2019 | 31-Mar-2020 | 50.00%     |  AMBER |  AMBER |



**ACTION PROGRESS COMMENTS:**



Five sites have been identified for future ground mounted solar photovoltaic (PV) schemes. Budget estimate quotations have been requested from Scottish Power (SP) Energy Networks for grid connection costs. Energy efficiency projects are ongoing; lighting upgrades in two schools and valve jacket insulation in eight sites has been completed. Further renewable energy sites located near to FCC or other public/private sector organisations have been identified. Currently reviewing high level constraints such as ownership, grid connection, planning etc. Funding application to Salix to improve the energy efficiency of the Council's care homes is being developed and has been supported by senior managers in Social Services and Capital and Asset Programme Board. Final business cases for the Crumps Yard and Flint Landfill solar PV projects were approved by Cabinet in December and the construction contract has now been awarded.



Last Updated: 24-Jan-2020

| ACTION  | LEAD OFFICER                                    | STATUS    | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|---|-----------|-------------|-------------|------------|---|---|
| 4.1.1.5 (CP) Completing the renewable energy assessment through the Local Delivery Plan process in support of the future strategy   | Sadie Waterhouse - Energy Conservation Engineer | Completed | 01-Apr-2019 | 31-Mar-2020 | 100.00%    |  |  |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/> Completed by Aecom and planning policy officers for the Local Development Plan. The Assessment highlighted potential locations for solar PV in the south of the County. Also indicated that there were no opportunities for wind at 120 metre turbine height scale.</p> <p>Last Updated: 22-Oct-2019</p> |   |           |             |             |            |   |   |



| ACTION   | LEAD OFFICER                               | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|--|-------------|-------------|-------------|------------|---|---|
| 4.1.1.6 (CP) Agreement of a strategy for fleet conversion, away from diesel and petrol vehicles, for the medium and longer-term  | Barry Wilkinson - Highways Network Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 15.00%     |  |  |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/> We are currently in the process of analysing data collected in order to identify our own Fleet that can utilise an alternative fuel source. Informal discussion with suppliers and stakeholder have taken place to gain an understanding of the marketplace and options to move forward.</p> <p>Last Updated: 14-Jan-2020</p> |  |             |             |             |            |   |   |



| ACTION  | LEAD OFFICER                                 | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|--|-------------|-------------|-------------|------------|---|---|
| 4.1.1.7 (CP) Developing a local plan to meet the need access to E- charging points across the county network  | Anthony Stanford - Highways Strategy Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 60.00%     |  |  |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/> We are working closely with Welsh Government, specialist consultants and Scottish Power Energy Networks in identifying strategic locations across the County where a business case exists for the implementation of electric vehicle charging infrastructure. In December 2019, Cabinet approved the Councils proposal to bid for Office for Low Emission Vehicles (OLEV) funding in order to accelerate the implantation of the eight immediate priority sites identified as a result of the recent Leader Study. The report recognises the importance of developing a regional approach to standardise the provision and management of charging infrastructure, for which the Council are currently in the process of developing a framework for which other Local Authorities can utilise.</p> <p>Last Updated: 24-Jan-2020</p> |  |             |             |             |            |   |   |



| ACTION   | LEAD OFFICER                                 | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|--|-------------|-------------|-------------|------------|---|---|
| 4.1.1.8 (CP) Completion of the Council's Leader Project to identify commercially viable sites enabling private sector uptake   | Anthony Stanford - Highways Strategy Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 75.00%     |  GREEN |  GREEN |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/> Draft report now complete which has identified strategic locations across the County where the implementation of electric vehicle charging points is deemed viable. The report recommends type of charging units, associated operational models and also costs associated with the required upgrade of existing infrastructure which will assist with future grant applications. Although the aims of the Leader project are predominantly focused to rural areas, the study does cover the entire County. In December 2019, Cabinet approved the Councils proposal to bid for OLEV funding in order to accelerate the implantation of the eight immediate priority sites identified as a result of the recent Leader Study. An application is currently being prepared ready for submission by end of January 2020.</p> <p>Last Updated: 24-Jan-2020</p> |  |             |             |             |            |   |   |



| ACTION   | LEAD OFFICER                                 | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|--|-------------|-------------|-------------|------------|---|---|
| 4.1.1.10 (CP) Identification of commercially viable sites for the introduction of appropriate charging infrastructure  | Anthony Stanford - Highways Strategy Manager | In Progress | 01-Apr-2019 | 31-Dec-2019 | 60.00%     |  GREEN |  GREEN |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/> We are working closely with Welsh Government, specialist consultants and Scottish Power Energy Networks in identifying strategic locations across the County where a business case exists for the implementation of electric vehicle charging infrastructure. This will then allow the Authority to bid for funding to upgrade the existing electricity supply to allow private sector uptake in line with the Councils strategy to act as an enabler. In December 2019, Cabinet approved the Councils proposal to bid for Office of Low Emission Vehicles (OLEV) funding in order to accelerate the implantation of the eight immediate priority sites identified as a result of the recent Leader Study. An application is currently being prepared ready for submission by end of January</p> <p>Last Updated: 24-Jan-2020</p> |  |             |             |             |            |   |   |







| ACTION   | LEAD OFFICER  | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|---|-------------|-------------|-------------|------------|---|---|
| 4.1.1.11 (CP) The adoption of a strategy to reduce the Council's reliance on single use plastics   | Andrew Farrow - Chief Officer - Planning, Environment and Economy | In Progress | 01-Apr-2019 | 31-Mar-2020 | 25.00%     |  AMBER |  GREEN |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/>           The Council's response to climate change and the requirements of Welsh Government for the public sector to be carbon neutral by 2030 was endorsed by Cabinet on 17th Dec 2019. They supported the revision of our existing Carbon Reduction Strategy which will, in turn, be supported by a series of Action Plans, including one for reducing our reliance on single use plastics</p> <p>Last Updated: 24-Jan-2020</p> |   |             |             |             |            |   |   |



| ACTION  | LEAD OFFICER                                  | STATUS    | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|---|-----------|-------------|-------------|------------|---|---|
| 4.1.2.1 (CP) Revise the Waste Management Strategy for the medium-term with aims, objectives and targets   | Ruth Cartwright - Regulatory Services Manager | Completed | 01-Apr-2019 | 31-Mar-2020 | 100.00%    |  GREEN |  GREEN |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/>           The Council are set recycling targets by Welsh Government. Operating to the current waste management strategy, Flintshire are achieving these targets in advance of statutory timescales. Welsh Government have suggested that targets will be increased in the future which would make achieving them difficult with the current services provided. Therefore, there was a need to review the current waste management strategy. A public consultation was undertaken between September 2019 and October 2019 to gauge public opinion on the current recycling and waste collection service and to consider alternative delivery model options. The outcome of the consultation was presented to the Councils Cabinet Committee on the 17th December with a recommendation to revise the current waste collection strategy to provide a more robust enforcement approach to those residents who do not recycle and to improve education and understanding on what can be recycled.</p> <p>Last Updated: 24-Jan-2020</p> |   |           |             |             |            |   |   |



| ACTION  | LEAD OFFICER                                  | STATUS    | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|---|-----------|-------------|-------------|------------|---|---|
| 4.1.2.2 (CP) Parc Adfer opened on time and to operational requirements with the diversion of regional and local non-recyclable domestic waste to the new facility                     | Ruth Cartwright - Regulatory Services Manager | Completed | 01-Apr-2019 | 31-Dec-2019 | 100.00%    |  GREEN |  GREEN |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/>           Parc Adfer began accepting regional and local non-recyclable waste from the 27th August 2019.</p> <p>Last Updated: 22-Jan-2020</p> |   |           |             |             |            |   |   |

| ACTION  | LEAD OFFICER                                  | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|---|-------------|-------------|-------------|------------|---|---|
| 4.1.2.3 (CP) The development and implementation of an education programme to promote behavioural change   | Ruth Cartwright - Regulatory Services Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 75.00%     |  GREEN |  GREEN |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/> The development of a multi-regional education suite is being undertaken at Parc Adfer to educate and inform schools and communities on recycling and waste processes with the aim to influence change. The development of an education/informative campaign for Flintshire residents is being developed following feedback from the public consultation undertaken in 2019.</p> <p>Last Updated: 24-Jan-2020</p> |   |             |             |             |            |   |   |

| ACTION   | LEAD OFFICER                                  | STATUS    | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|---|-----------|-------------|-------------|------------|---|---|
| 4.1.2.4 (CP) Achievement of Parc Adfer Commissioning / Environmental permit award  | Ruth Cartwright - Regulatory Services Manager | Completed | 01-Apr-2019 | 31-Mar-2020 | 100.00%    |  GREEN |  GREEN |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/> Parc Adfer was awarded its environmental permit in October 2015, by Natural Resources Wales, with a permit variation approved in March 2018. The site began accepting non-recyclable waste on 27th August 2019 and achieved commissioned status on 20th December 2019.</p> <p>Last Updated: 22-Jan-2020</p> |   |           |             |             |            |   |   |

| ACTION   | LEAD OFFICER   | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|--|-------------|-------------|-------------|------------|---|---|
| 4.1.3.1 (CP) Effective management of our natural environment and accessible green space networks to deliver health, well-being and resilience goals  | Tom Woodall - Access and Natural Environment Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 75.00%     |  |  |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/> 6,000 hedgerow plants are in the process of being planted in partnership with Keep Wales Tidy through the long forest project and a programme of tree works has been completed in preparation of the second phase of the Greenfield Valley Active Travel Route, which will create better links to Holywell High School area. Litter picking hubs have been established at Greenfield Valley and Wepre Country Park. The Rights of Way Team manage 1200km of Rights of Way and recent achievements include access improvement works carried out along the Wales Coast Path along Lord Vivian's Embankment. The team have been working to increase the network length, through a number of Legal Orders being successfully promoted and completed. An 8% increase in the amount of path issues resolved compared to the previous two quarters and a 28% increase compared to the end of the 3rd quarter in 2018. The Access Teams proactive approach has seen a noticeable increase in the number of landowners agreeing to replace stiles with kissing gates improving access to the Network. The Wepre Country Park Education Programme 2019 welcomed 13 visits from six schools reaching a total of 465 children. Our Greenfield Valley Education Programme 2019 engaged with 1746 children. In 2019 we held 55 Countryside Events with over 2000 beneficiaries 25 Greenfield Valley Events with 5759 beneficiaries. This included a Flagship Go wild BioBlitz event in Wales Nature Week and an intergenerational nature walk with FCC Social Services and Rights of Way Team.</p> <p>Last Updated: 24-Jan-2020</p> |  |             |             |             |            |   |   |



| ACTION   | LEAD OFFICER   | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG   | OUTCOME RAG  |
|--|--|-------------|-------------|-------------|------------|--|--|
| 4.1.3.2 (CP) Protecting the resilience of our natural environment by increasing the biodiversity value of council owned or managed land  | Tom Woodall - Access and Natural Environment Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 75.00%     |  |  |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/> We have continued to coordinate the regional nature partnership and a number of partnership projects which support improved use of green spaces. In addition we have continued to coordinate volunteer wildlife recording groups including Sand Lizard and Dormouse monitoring. Section 6 of the Biodiversity Duty Plan Report is complete for 2019: 67% of actions have been either completed or good progress has been made. The tree planting programme has continued with an additional 583 trees planted this winter to date and further planned this winter season. A wildflower campaign has been initiated working with Streetscene, key objectives include reduced mowing regimes, establishing trial perennial wildflower verges and improving management at wildflower rich verges.</p> <p>Last Updated: 24-Jan-2020</p> |  |             |             |             |            |  |  |

| ACTION   | LEAD OFFICER                 | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|------------------------------|-------------|-------------|-------------|------------|---|---|
| 4.1.4.1 (CP) The success of measures to protect the built and environmental assets through the LDP process | Adrian Walters - Team Leader | In Progress | 01-Apr-2019 | 31-Mar-2020 | 30.00%     |  AMBER |  AMBER |

**ACTION PROGRESS COMMENTS:**

The policies in the Deposit Local Development Plan (LDP) cannot be afforded weight in the determination of planning applications until the Plan is adopted. Once adopted, this indicator and the policies will be monitored as to their effectiveness over the remaining Plan period i.e. up to 2030. However, the consultation representations received on the relevant policies in the Deposit LDP has not indicated that there is any fundamental deficiency with the policies or conflict with national planning guidance, and have not attracted objection from Welsh Government. The built and natural environment policies are therefore likely to remain largely intact through the examination of the LDP with possible minor policy wording changes only



Last Updated: 15-Jan-2020

| ACTION  | LEAD OFFICER                 | STATUS    | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|------------------------------|-----------|-------------|-------------|------------|---|---|
| 4.1.4.2 (CP) The publication of policies and proposals within the Deposit Plan to protect the built and natural environment | Adrian Walters - Team Leader | Completed | 01-Apr-2019 | 31-Mar-2020 | 100.00%    |  GREEN |  GREEN |

**ACTION PROGRESS COMMENTS:**

The LDP was placed on deposit for public consultation on 30/09/19 for a six week period, having been approved by the Council at its respective meetings on 23/07/19 and 11/09/19.



Last Updated: 22-Oct-2019

| ACTION   | LEAD OFFICER                                    | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|---|-------------|-------------|-------------|------------|---|---|
| 4.2.1.1 (CP) The effective introduction of an in-house minibus service as an innovative and sustainable based transport scheme to meet need and demand | Ceri Hansom - Integrated Transport Unit Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 70.00%     |  GREEN |  AMBER |

**ACTION PROGRESS COMMENTS:**

The Council has obtained a Public Service Vehicle Operators licence and been successful in purchasing four, 16 seat wheelchair accessible, minibuses for the provision of an in-house transport service for providing small areas based Local Travel Arrangements. The minibuses purchased are now been utilised throughout the County under contract to operators, the next step is to recruit drivers to operate the vehicles in-house.



Last Updated: 14-Jan-2020

| ACTION   | LEAD OFFICER                                    | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|---|-------------|-------------|-------------|------------|---|---|
| 4.2.1.2 (CP) Development of area based appropriate and sustainable Local Travel Arrangements | Ceri Hansom - Integrated Transport Unit Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 85.00%     |  GREEN |  GREEN |

**ACTION PROGRESS COMMENTS:**

There are 10 Local Travel Arrangements in service which operate in one of four agreed geographical areas of the County. Following passenger monitoring it has been identified that areas with low passenger numbers may require an alternative transport service, such as demand responsive bus services, to operate sustainably. These options are being developed while the existing bus service still operate. Demand responsive transport has now been introduced within one area of the County (January 2020), monitoring of all local travel arrangements and demand responsive transport is required on an ongoing basis.



Last Updated: 14-Jan-2020

| ACTION  | LEAD OFFICER                                    | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|---|-------------|-------------|-------------|------------|---|---|
| 4.2.2.1 (CP) The range, quality, reliability and frequency of services on the core bus network either through commercially viable services, partnership arrangements or contracted services | Ceri Hansom - Integrated Transport Unit Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 50.00%     |  GREEN |  GREEN |

**ACTION PROGRESS COMMENTS:**

The Council are working with local bus operators to develop Quality Bus partnerships along the core bus network, from Rhyl to Chester, to ensure the quality of local bus services encourages increased passenger numbers. The Quality Partnership will deliver integrated ticketing, improved infrastructure (bus stops/highway network) and reliability of services. The current contacted and commercial bus service will be included in future Quality Partnership considerations.



Last Updated: 24-Jan-2020

| ACTION  | LEAD OFFICER                    | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|---------------------------------|-------------|-------------|-------------|------------|---|---|
| 4.2.3.1 (CP) Maintaining the infrastructure on the highway network to ensure the resilience, efficiency and reliability of road transport | Sam Tulley - Road Space Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 75.00%     |  GREEN |  GREEN |

**ACTION PROGRESS COMMENTS:**

Following the negative impact of the 2018/19 winter period, pothole repairs have been undertaken throughout the County to ensure that the Highway Network is in a safe condition for the travelling public. Additional resources were contracted during May and June to prioritise the roads in need of repair and improve the overall condition of the network.



Last Updated: 16-Jan-2020

| ACTION   | LEAD OFFICER                    | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|---------------------------------|-------------|-------------|-------------|------------|---|---|
| 4.2.3.2 (CP) Delivery of the annual Highways Asset Management Plan | Sam Tulley - Road Space Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 75.00%     |  GREEN |  GREEN |

**ACTION PROGRESS COMMENTS:**

The capital made available for Highway infrastructure maintenance programmes will be allocated and expended by the end of the financial year. Those monies remain below the level of funding required to maintain a Steady State in the condition of the road network. Streetscene & Transportation ensure that available funding is allocated appropriately, and ensure best value for the expenditure to maintain the highway network. Highways Asset Management Plan (HAMP) schemes are underway as follows. - Resurfacing - Programme of schemes progressing 22 sites completed with 7 sites outstanding- expected completion 31/03/2020; -Surface Dressing – Completed; Patching – Completed; -Undertake condition surveys to produce the annual resurfacing programme by March 2020 - On-going; -Undertake post completion inspections of utility work by March 2020 - On-going Priority is given to the areas of the network that require the investment whilst considering the local infrastructure.



Last Updated: 24-Jan-2020

| ACTION   | LEAD OFFICER                                 | STATUS      | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|--|--|-------------|-------------|-------------|------------|---|---|
| 4.2.4.1 (CP) Meeting the statutory requirements of the Active Travel Act measured by the spend on projects | Anthony Stanford - Highways Strategy Manager | In Progress | 01-Apr-2019 | 31-Mar-2020 | 70.00%     |  GREEN |  GREEN |




**ACTION PROGRESS COMMENTS:**




The introduction and development of Active Travel infrastructure is at the heart of all transport improvements for which the Authorities approved Integrated Network Map acts as a forward works programme. Active Travel links have now been provided to every business on the Deeside industrial Park, thus providing sustainable access and improved journey times to a major centre of employment. A package of local improvements has also been developed to improve walking and cycling links through the Greenfield Valley to link Holywell with the coast which is scheduled to be delivered over a three year phased programme In May 2019, Cabinet approved the progression of the Mold to Broughton Cycle scheme as the Councils Strategic application under the Welsh Government Active Travel fund for the forthcoming 2020/21 financial year.

Last Updated: 24-Jan-2020



| ACTION  | LEAD OFFICER                                 | STATUS    | START DATE  | END DATE    | COMPLETE % | PROGRESS RAG  | OUTCOME RAG   |
|---|--|-----------|-------------|-------------|------------|---|---|
| 4.2.4.2 (CP) Submission of annual report on active travel development across all portfolios to Welsh Government                                     | Anthony Stanford - Highways Strategy Manager | Completed | 01-Apr-2019 | 31-Mar-2020 | 100.00%    |  |  |
| <p><b>ACTION PROGRESS COMMENTS:</b><br/>Annual report submitted to Welsh Government in September of this year.</p> <p>Last Updated: 31-Oct-2019</p> |  |           |             |             |            |   |   |

## Performance Indicators

| KPI Title   | Pre. Year Period Actual | Period Actual | Period Target | Perf. RAG   | Perf. Indicator Trend   | YTD Actual | YTD Target | Outcome RAG   |
|---|-------------------------|---------------|---------------|---|---|------------|------------|---|
| CP4.1.2M01 (PAM/030) Percentage of waste reused, recycled or composted  | 70.23                   | 68.7          | 70            |  AMBER |  | 70         | 70         |  GREEN |
| <p><b>Lead Officer:</b> Ruth Cartwright - Regulatory Services Manager<br/> <b>Reporting Officer:</b> Gabrielle Povey - Recycling and Compliance Officer<br/> <b>Progress Comment:</b> Estimated tonnages used at this point - December figures require verifying</p> <p>Last Updated: 16-Jan-2020</p> |                         |               |               |   |   |            |            |   |

| KPI Title  | Pre. Year Period Actual | Period Actual | Period Target | Perf. RAG   | Perf. Indicator Trend   | YTD Actual | YTD Target | Outcome RAG   |
|--|-------------------------|---------------|---------------|---|---|------------|------------|---|
| CP4.1.2M02 Average recycling rate across all HRC sites   | 77.37                   | 82.03         | 80            |  GREEN |  | 82.54      | 80         |  GREEN |
| <p><b>Lead Officer:</b> Ruth Cartwright - Regulatory Services Manager<br/> <b>Reporting Officer:</b> Gabrielle Povey - Recycling and Compliance Officer<br/> <b>Progress Comment:</b> Static performance.</p> <p>Last Updated: 27-Jan-2020</p> |                         |               |               |   |   |            |            |   |



| KPI Title  | Pre. Year Period Actual | Period Actual | Period Target | Perf. RAG   | Perf. Indicator Trend | YTD Actual | YTD Target | Outcome RAG   |
|--|-------------------------|---------------|---------------|---|-----------------------|------------|------------|---|
| CP4.2.1M01 Provide Local Travel Arrangements in geographical areas of the County | No Data                 | 8             | 4             |  | N/A                   | 8          | 4          |  |

**Lead Officer:** Anthony Stanford - Highways Strategy Manager

**Reporting Officer:** Ceri Hansom - Integrated Transport Unit Manager

**Progress Comment:** Work has been carried out to review the local travel arrangements in place. There are now 8 Local Travel Arrangements as follows:

LT8 – Caergwrle - Hope - Higher Kinnerton - Broughton

CT3 – Northop Hall - Connah's Quay

CT6 – Cymau - Broughton

LT1 – Holywell – Lixwm – Rhes Y –Cae

LT2 – Holywell – Caerwys




LT3 – Holywell to Greenfield

LT4 – Buckley

LT7 – Mold - Treuddyn - Caergwrle - Hope

Local travel arrangements which were not well utilised and patronage was significantly low we have removed two travel arrangements and this has now been replaced with Demand Responsive Transport. A new bus service operating along the core bus network has also been introduced January 2020.

Last Updated: 24-Jan-2020

| KPI Title   | Pre. Year Period Actual | Period Actual | Period Target | Perf. RAG   | Perf. Indicator Trend   | YTD Actual | YTD Target | Outcome RAG   |
|---|-------------------------|---------------|---------------|---|---|------------|------------|---|
| CP4.2.3M04 Undertake post completion inspections of utility works | 93.13                   | 96.65         | 90            |  |  | 97.94      | 90         |  |




**Lead Officer:** Barry Wilkinson - Highways Network Manager




**Reporting Officer:** Sam Tulley - Road Space Manager




**Progress Comment:** Utility companies (such as Welsh Water, BT or Scottish Power) carry out excavation works on the public highway, the repairs to the road are guaranteed by the Utility Company for a period of two years. Every Highway Authority is required to inspect 10% of all repairs before the end of this guarantee period, but FCC inspect more than required to promote best practice and avoid future costs. If any defects are identified during the inspection the Utility are required to carry out the required remedial works, preventing the Authority from being burdened with the future repair costs. Inspections are allocated on a weekly basis, and therefore in order to provide a meaningful and reflective report, the data provided for quarter three are inspections generated in quarter two.




Last Updated: 24-Jan-2020




## Risks




| RISK TITLE   | LEAD OFFICER   | SUPPORTING OFFICERS                            | INITIAL RISK RATING   | CURRENT RISK RATING   | TREND ARROW   | RISK STATUS |
|--|--|--|---|---|---|-------------|
| Reduction of the Single Environment Grant  | Tom Woodall - Access and Natural Environment Manager | Lynne Fensome - Management and Support Manager |  |  |  | Closed      |
| <p><b>Potential Effect:</b><br/>Income targets not met<br/>Potential reduction could impact staffing resource to maintain service delivery</p> <p><b>Management Controls:</b><br/>Raised as a pressure for 2017/18.</p> <p><b>Progress Comment:</b><br/>The grant ceased to exist in 18/19 and was replaced but the competitive Enabling Nature Grant. An application was made but was unsuccessful, therefore the shortfall in funding from the Single Environment Grant is having to be found from service budgets.</p> <p>Last Updated: 04-Nov-2019</p> |  |  |   |   |   |             |




| RISK TITLE  | LEAD OFFICER                   | SUPPORTING OFFICERS                            | INITIAL RISK RATING   | CURRENT RISK RATING   | TREND ARROW   | RISK STATUS |
|---|--------------------------------|--|---|---|---|-------------|
| Funding will not be secured for priority flood alleviation schemes  | Ruairi Barry - Senior Engineer | Lynne Fensome - Management and Support Manager |  |  |  | Open        |
| <p><b>Potential Effect:</b><br/> Flooding of homes and businesses across the county<br/> Potential homelessness</p> <p><b>Management Controls:</b><br/> Review our approach to funding capital projects</p> <p><b>Progress Comment:</b><br/> Under the Land Drainage Act 1991, the Council as Lead Local Flood Authority has powers available but is not compelled to undertake flood alleviation works. Flood alleviation schemes are considered in accordance with defined national protocols (based on the Five Case Business Model Approach) in order to be included in Welsh Government's 'Pipeline Programme' which can provide Flood Defence Grant in Aid funding at 85% match funding. At present Flintshire Council have no active schemes in the national programme. Several local sites have been identified with potential for viable flood alleviation schemes. Dedicated resource isolated from delivering statutory legislative Flood Coastal Erosion Risk Management (FCERM) duties is required within the Team to develop these local flood risk sites into schemes for consideration for inclusion into Welsh Government's 'Pipeline Programme'. A Team structure review in quarter one of 2020/21 will seek opportunities to address this. Welsh Government have noted the decline in schemes and are considering implementing measures to support Local Authorities, including regional dedicated 'Project Managers' to facilitate scheme delivery on behalf of local FCERM clients.</p> <p>Last Updated: 24-Jan-2020</p> |                                |  |   |   |   |             |




| RISK TITLE   | LEAD OFFICER                               | SUPPORTING OFFICERS                           | INITIAL RISK RATING   | CURRENT RISK RATING   | TREND ARROW   | RISK STATUS |
|--|--|---|---|---|---|-------------|
| Insufficient funding to ensure our highways infrastructure remains safe and capable of supporting economic growth  | Barry Wilkinson - Highways Network Manager | Ruth Cartwright - Regulatory Services Manager |  |  |  | Open        |
| <p><b>Potential Effect:</b><br/>Deterioration of the condition of highways in Flintshire</p> <p><b>Management Controls:</b><br/>Focussed investment through the funding of schemes that maintain or reduce the pace of deterioration of the condition of the main highway infrastructure.<br/>Road Safety Scheme identification for improvement to routes through available funding.<br/>Maximise funding received through the quality of the bid submission by aligning submissions to follow successful bid model techniques.</p> <p><b>Progress Comment:</b> The funding provided for the highway infrastructure maintenance programmes has been allocated and will be spent by the end of the financial year. This funding remains below the level of funding required to maintain a Steady State in the condition of the road network, which would need to be &gt;£2.7m per annum. Streetscene &amp; Transportation agree strategies for investment in highway asset groups, and ensure improved highway asset management and best value for highways investment is achieved.<br/>Condition surveys are undertaken and reviewed annually to produce the annual resurfacing programme for the next financial year. Priority is given to the areas of the network that require the investment whilst considering the local infrastructure.</p> <p>Last Updated: 24-Jan-2020</p> |  |   |   |   |   |             |

| RISK TITLE  | LEAD OFFICER                                    | SUPPORTING OFFICERS                          | INITIAL RISK RATING  | CURRENT RISK RATING  | TREND ARROW  | RISK STATUS |
|---|---|--|--|--|--|-------------|
| Sufficient funding will not be found to continue to provide subsidised bus services.  | Ceri Hansom - Integrated Transport Unit Manager | Anthony Stanford - Highways Strategy Manager |  |  |  | Open        |
| <p><b>Potential Effect:</b><br/>Decrease in bus services to residents, particularly in rural areas</p> <p><b>Management Controls:</b><br/>Develop services so that they become more commercially viable</p> <p><b>Progress Comment:</b><br/>The bus subsidy is now complete with 10 Local Travel arrangements in place. A review of the local travel arrangements is now taking place and alternative solutions have been recommended where utilisation and patronage on arrangements is particularly low. This will allow the routes to be sustainable going forward.</p> <p>Last Updated: 15-Jan-2020</p> |   |  |  |  |  |             |

| RISK TITLE   | LEAD OFFICER                                    | SUPPORTING OFFICERS                          | INITIAL RISK RATING   | CURRENT RISK RATING   | TREND ARROW   | RISK STATUS |
|--|---|--|---|---|---|-------------|
| Supply chain resilience of transport providers   | Ceri Hansom - Integrated Transport Unit Manager | Anthony Stanford - Highways Strategy Manager |  |  |  | Open        |
| <p><b>Potential Effect:</b><br/>Transport services cannot be provided</p> <p><b>Management Controls:</b></p> <ul style="list-style-type: none"> <li>i) Management of safety compliance checks.</li> <li>ii) Management of financially compliant contracts</li> </ul> <p><b>Progress Comment:</b><br/>The control measures have been put in place to mitigate against another major transport services provider going into administration or not able to meet the required operating standards. New processes have been established and officers are carrying out both safety compliance checks and also finance compliance checks on contractors.</p> <p>Last Updated: 14-Jan-2020</p> |   |  |   |   |   |             |

| RISK TITLE  | LEAD OFFICER                               | SUPPORTING OFFICERS | INITIAL RISK RATING   | CURRENT RISK RATING   | TREND ARROW   | RISK STATUS |
|---|--|---------------------|---|---|---|-------------|
| Adverse weather conditions on the highway network   | Barry Wilkinson - Highways Network Manager |                     |  |  |  | Open        |
| <p><b>Potential Effect:</b><br/>Increase in cost to future planned repairs as network deteriorates beyond that can be rectified by planned maintenance<br/>Increase in insurance claims</p> <p><b>Management Controls:</b><br/>Targeting funding on those schemes that maintain or reduce the pace of deterioration of the condition of the main highway infrastructure.</p> <p><b>Progress Comment:</b><br/>During the Summer of 2019, pothole repairs were undertaken in a countywide programme of patching to ensure that the Highway Network is in a safe condition for the travelling public.<br/>Repairing the Council's roads is a priority for the service and Area Coordinators continue to identify safety defects on the network, and prioritise the roads in need of repair. This response to defect repair is delivery through the in-house Streetscene &amp; Transportation Service Delivery teams</p> <p>Last Updated: 22-Jan-2020</p> |  |                     |   |   |   |             |

| RISK TITLE  | LEAD OFFICER                                    | SUPPORTING OFFICERS                           | INITIAL RISK RATING   | CURRENT RISK RATING   | TREND ARROW   | RISK STATUS |
|---|---|---|---|---|---|-------------|
| Lack of community support for transport options   | Ceri Hansom - Integrated Transport Unit Manager | Ruth Cartwright - Regulatory Services Manager |  |  |  | Open        |
| <p><b>Potential Effect:</b></p> <ul style="list-style-type: none"> <li>i) Planned programme of community transport hubs not delivered</li> <li>ii) Decreased passenger numbers on bus services</li> <li>iii) Increase in individual car usage</li> </ul> <p><b>Management Controls:</b></p> <p>Officer appointed to work full time on the Community Transport / Local Travel arrangement project. Review of schemes to be undertaken 2019/2020</p> <p><b>Progress Comment:</b></p> <p>An officer has been appointed in October 2019 to review local travel arrangements implemented and develop work with demand responsive transport. Following a review of services where patronage is low, from January 2020, two local transport arrangements have been replaced with a demand responsive transport arrangement. Further work is ongoing with local communities and operators to review local travel arrangements throughout the County.</p> <p>Last Updated: 22-Jan-2020</p> |   |   |   |   |   |             |

| RISK TITLE   | LEAD OFFICER  | SUPPORTING OFFICERS | INITIAL RISK RATING   | CURRENT RISK RATING   | TREND ARROW   | RISK STATUS |
|--|---|---------------------|---|---|---|-------------|
| Public acceptance and support for recycling and re-use   | Ruth Cartwright -<br>Regulatory Services<br>Manager |                     |  |  |  | Open        |
| <p><b>Potential Effect:</b><br/>Increased financial pressure to pay for disposal of residual waste.<br/>Failure to meet Welsh Government statutory recycling/re-use/composting targets.</p> <p><b>Management Controls:</b><br/>Continued public engagement with Flintshire residents to educate on waste management issues.<br/>Monitoring of resident recycling participation rates.<br/>The use of enforcement to ensure compliance with recycling collection requirements.</p> <p><b>Progress Comment:</b><br/>The Council has achieved the statutory recycling target for 2024-5. The Council recently consulted with residents on the future of the collection service. Almost 9000 responses were received clearly showing that residents are engaged and value the current service. Feedback received will be used to target education campaigns to improve understanding and engagement. The Christmas waste campaign was well received by residents and Members.</p> <p>Last Updated: 15-Jan-2020</p> |   |                     |   |   |   |             |