

**AUDIT COMMITTEE – ACTION SHEET**Presented Wednesday, 20<sup>th</sup> November 2019

10 <sup>th</sup> September 2019				
Agenda Item No.	Report	Action Required	Responsible Officer	Action Taken
26	Internal Audit Progress Report	Alltami Stores Follow-Up to be raised at the next liaison group meeting for referral to the Environment Overview & Scrutiny Committee.	L Brownbill	This will be raised at the next Liaison Group between the Chairs and Vice Chairs.
26	Internal Audit Progress Report	Review meeting with CE, LB and Chief Officer on outstanding actions for Alltami Stores follow-up.	L Brownbill	A meeting was held on the 4 November between CE, LB and the Chief Officer for Streetscene & Transportation.  Following the meeting the Chief Officer has provided a detailed update on the work to date within the service. This update is included within para 1.07 of the covering report for the Internal Audit Progress Report for November 2019 committee.
26	Internal Audit Progress Report	Review meeting with CE, LB and Chief Officer on outstanding actions for Planning Enforcement. Update to be provided to the Committee, aiming for the November meeting.	L Brownbill	A meeting was held on the 4 November between CE, LB and the Chief Officer for Planning, Environment & Economy.  Following the meeting, the Chief Officer has provided a detailed update on the work to date within the service. This update is included within para 1.08 of the covering report for the Internal Audit Progress Report for November 2019 committee.

29	Strategic Risk Management Update	That the Committee receives a revised version of the Risk Management Strategy at the next meeting.	K Armstrong	This will be provided to the January 2020 Audit Committee.
31	Audit Committee Annual Report	That the Committee endorses the annual report for 2018/19 prior to its submission to Council for approval on 22 October 2019.	L Brownbill	The Annual Report for Audit Committee was presented to Council on the 22 October where the report was approved.