

EXERCISE OF DELEGATED POWERS – DECISIONS TAKEN

Streetscene and Transportation

- **Senior Management Review**

To ensure service resilience and continuity on the departure of a senior manager an urgent review of senior manager posts and their roles was required.

The portfolio management team has been adjusted from three to four senior posts of Highway Network Manager, Transportation Manager, Regulatory Services Manager and Service Delivery Manager with compensatory reductions in team size elsewhere to cross-fund the costs.

The review has been completed within financial resources and within the bounds of the previously adopted organisational design model for the function.

Corporate Finance

- **Final Stage of the Finance Function Modernisation Project**

To conclude the Finance Function Modernisation Project there has been a managed reduction in post numbers within the service and a re-alignment of the Finance Manager and Accountant levels of management to:

1. Achieve the pre-set efficiencies target set within the Council Fund budget;
2. Realign resources to the changed portfolios within the Chief Officer Team; and
3. Ensure a resilient service to meet the needs for corporate governance, corporate financial management, corporate financial strategy and service portfolio financial management and planning.

The review has been completed within financial resources (on a reduced budget for the Finance function) and within the bounds of the previously adopted organisational design model for the function.

Housing and Assets – Revenue Services

- **Council Rent – Application to Write Off of Tenancy Arrears**

Financial Procedure Rules (section 5.2) stipulates that individual bad and irrecoverable debts in excess of £5,000 are considered for write off in conjunction with the relevant Cabinet Member.

The write off request is in respect of one tenant who is subject to a Debt Relief Order (DRO). Rent arrears of £5,910.56 are included in the DRO which are now irrecoverable as a result of the award of the DRO.

- **Council Housing Revenue Account (HRA) Rents – Write Off of Former Tenancy Arrears**

Financial Procedure Rules (section 5.2) stipulates that individual bad and irrecoverable debts in excess of £5,000 are considered for write off in conjunction with the relevant Cabinet Member.

The write off of unpaid rents in respect of three separate tenancies/cases has resulted in a requirement to write off a total balance of £19,691.78 against the Housing Revenue Account.

- **Council Housing Revenue Account (HRA) Rents – Write Off of Current Tenancy Arrears**

Financial Procedure Rules (section 5.2) stipulates that individual bad and irrecoverable debts in excess of £5,000 are considered for write off in conjunction with the relevant Cabinet Member.

The write off of unpaid rents in respect of three separate tenancies/cases has resulted in a requirement to write off a total balance of £13,042.82 against the Housing Revenue Account.

Copies of the Delegated Powers reports are on deposit in the Team Leader's Room, Committee Services.