

## CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

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| <b>Date of Meeting</b> | 15 November 2018                                   |
| <b>Report Subject</b>  | Council Plan 2018/19 Mid-Year Monitoring Report    |
| <b>Cabinet Member</b>  | Cabinet Member for Corporate Management and Assets |
| <b>Report Author</b>   | Chief Executive                                    |
| <b>Type of Report</b>  | Operational  |

### EXECUTIVE SUMMARY

The Council Plan 2018/19 was adopted by the Council in June 2018. This report presents a summary of performance at the mid-year point.

Flintshire is a high performing Council as evidenced in previous Council Plan monitoring reports as well as in the Council's and the recent Annual Performance Report. This first monitoring report for the 2018/19 Council Plan shows that 88% of activities are making good progress with 81% likely to achieve their planned outcomes. 80% of the performance indicators have met or exceeded their targets. Risks are being managed with a minority of 20% being assessed as major.

Due to technical issues with the operating software system (CAMMS) and temporary capacity issues within the Business and Communications Team this report is limited to a summary of performance.

The full mid-year performance report will be available for the December meeting.

This report is an exception-based report and concentrates on under-performance.

The report also updates on the requests made at a previous meeting for an illustration of the planning cycle for financial, business and performance planning, and information on the range of performance information which is available for Overview and Scrutiny Committees to draw upon for performance reporting.

## Recommendations

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| 1. | To note and comment upon:- <ul style="list-style-type: none"> <li>• The overall levels of progress and confidence in the achievement of activities within the Council Plan</li> <li>• The overall performance against Council Plan performance indicators</li> <li>• The current risk levels within the Council Plan.</li> </ul> |
| 2. | To receive the full detailed mid year report in December.  |
| 3. | To receive a further report with an illustration of the planning cycle for financial, business and performance planning, and information on the range of performance information which is available for Overview and Scrutiny Committees to draw upon for performance reporting.   |

## REPORT DETAILS

| 1.00 | REPORT DETAIL  |
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| 1.01 | The Council Plan monitoring reports provide explanation of the progress being made toward the delivery of the impacts set out in the 2018/19 Council Plan. The narrative is supported by information on performance indicators and/or milestones. In addition, there is an assessment of the strategic risks and their control.  |
| 1.02 | This report is an exception-based report and concentrates on under-performance.  |
| 1.03 | <p><b>Monitoring Activities</b></p> <p>Each of the sub-priorities under each theme within the Plan have high level activities which are monitored over time. 'Progress' shows action against scheduled activity and is categorised as:-</p> <ul style="list-style-type: none"> <li>• RED: Limited Progress – delay in scheduled activity an; not on track</li> <li>• AMBER: Satisfactory Progress – some delay in scheduled activity, but broadly on track</li> <li>• GREEN: Good Progress – activities completed on schedule and on track</li> </ul> <p>A RAG status is also given for the assessment of our current level of confidence in achieving the 'outcome(s)' in-year for each sub-priority. Outcome is categorised as:</p> <ul style="list-style-type: none"> <li>• RED: Low – lower level of confidence in the achievement of the outcome(s) in-year</li> <li>• AMBER: Medium – uncertain level of confidence in the achievement of</li> </ul> |

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|      | <p>the outcome(s) in-year</p> <ul style="list-style-type: none"> <li>• GREEN: High – full confidence in the achievement of the outcome(s) in-year</li> </ul>   |
| 1.04 | <p>In summary our overall progress against activities is:-_</p> <p><b>Progress</b></p> <ul style="list-style-type: none"> <li>• We are making good (green) progress in 46 (88%).</li> <li>• We are making satisfactory (amber) progress in 6 (12%).</li> </ul> <p><b>Outcome</b></p> <ul style="list-style-type: none"> <li>• We have a high (green) level of confidence in the achievement of 42 (81%) outcomes.</li> <li>• We have a medium (amber) level of confidence in the achievement of 10 (19%) outcomes.</li> <li>• There are no low (red) levels of confidence.</li> </ul>  |
| 1.05 | <p><b>Monitoring our Performance</b></p> <p>Analysis of performance against the Council Plan performance indicators is undertaken using the RAG status. This is defined as:-</p> <ul style="list-style-type: none"> <li>• RED - under-performance against target.</li> <li>• AMBER - where improvement may have been made but performance has missed the target.</li> <li>• GREEN - positive performance against target.</li> </ul>  |
| 1.06 | <p>Analysis of current levels of performance against target shows the following: -</p> <ul style="list-style-type: none"> <li>• 48 (80%) have achieved a green RAG status</li> <li>• 6 (10%) have an amber RAG status</li> <li>• 6 (10%) have a red RAG status</li> </ul>  |
| 1.07 | <p>The six performance indicators (PIs) which show a red RAG status for current performance against target are: -</p> <p><b>Supportive Council</b></p> <ul style="list-style-type: none"> <li>• Number of days to process change of circumstances for housing benefit</li> <li>• The amount of additional income paid to Flintshire residents as a result of the work undertaken by the Council</li> <li>• Percentage of looked after children with a timely health assessment</li> <li>• Percentage of employees who have completed the level 1 e-learning training package to meet the requirements of the Domestic Abuse and Sexual Violence National Training Framework</li> </ul> |

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|      | <p><b>Green Council</b></p> <ul style="list-style-type: none"> <li>Percentage of environmentally efficient operational vehicles to Euro 6 standard</li> </ul> <p><b>Serving Council</b></p> <ul style="list-style-type: none"> <li>Reducing the value of aged debt (debt over 60 days)</li> </ul>   |
| 1.08 | <p><b>Monitoring our Risks</b></p> <p>Analysis of the current risk levels for the strategic risks identified in the Council Plan is as follows: -</p> <ul style="list-style-type: none"> <li>3 (7%) are insignificant (green)</li> <li>3 (7%) are minor (yellow)</li> <li>29 (66%) are moderate (amber)</li> <li>9 (20%) are major (red)</li> <li>0 (0%) are severe (black)</li> </ul>  |
| 1.09 | <p>The 9 major (red) risks are: -</p> <p><b>Priority: Supportive Council</b></p> <ul style="list-style-type: none"> <li>Availability of sufficient funding to resource key priorities.</li> <li>Debt levels will rise if tenants are unable to afford to pay their rent or council tax.</li> <li>Demand outstrips supply for residential and nursing home care bed availability.</li> </ul> <p><b>Priority: Learning Council</b></p> <ul style="list-style-type: none"> <li>Sustainability of funding streams</li> <li>Numbers of school places not matching the changing demographics</li> <li>Limited funding to address the backlog of known repair and maintenance works in Education &amp; Youth assets</li> </ul> <p><b>Priority: Green Council</b></p> <ul style="list-style-type: none"> <li>Funding will not be secured for priority flood alleviation schemes.</li> <li>Adverse weather conditions on the highway network</li> </ul> <p><b>Priority: Serving Council</b></p> <ul style="list-style-type: none"> <li>The scale of the financial challenge</li> </ul> |
| 1.10 | <p>The two requests for a financial / business alignment cycle, and compilation of all local performance indicators for monitoring are under review and will be reported at a later meeting.</p>  |

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| <b>2.00</b> | <b>RESOURCE IMPLICATIONS</b>                                 |
| 2.01        | There are no specific resource implications for this report. |

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| <b>3.00</b> | <b>CONSULTATIONS REQUIRED / CARRIED OUT</b>   |
| 3.01        | The Council Plan Priorities are monitored by the respective Overview and Scrutiny Committees according to the priority area of interest. These will be presented in December. |
| 3.02        | Chief Officers have contributed towards reporting of relevant information.  |

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| <b>4.00</b> | <b>RISK MANAGEMENT</b>  |
| 4.01        | Progress against the risks identified in the Council Plan is monitored. Summary information for the risks assessed as major (red) is covered in paragraphs 1.08 and 1.09 above. |

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| <b>5.00</b> | <b>APPENDICES</b> |
| 5.01        | None              |

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| <b>6.00</b> | <b>List of Accessible Background Documents and Contact Officer</b>   |
| 6.01        | Council Plan 2018/19<br>Karen Armstrong, <a href="mailto:karen.armstrong@flintshire.gov.uk">karen.armstrong@flintshire.gov.uk</a> 01352 702740 |

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| <b>7.00</b> | <b>GLOSSARY OF TERMS</b>  |
|             | <p><b>Council Plan:</b> the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish a Council Plan.</p> <p><b>Risks:</b> These are assessed using the improved approach to risk management endorsed by Audit Committee in June 2015. The new approach, includes the use of a new and more sophisticated risk assessment matrix which provides greater opportunities to show changes over time.</p> |

**Risk Likelihood and Impact Matrix**

|  |                     |                          |                           |                      |                              |                            |                                     |
|--|---------------------|--------------------------|---------------------------|----------------------|------------------------------|----------------------------|-------------------------------------|
| <b>Impact Severity</b>                               | <b>Catastrophic</b> | <b>Y</b>                 | <b>A</b>                  | <b>R</b>             | <b>R</b>                     | <b>B</b>                   | <b>B</b>                            |
|  | <b>Critical</b>     | <b>Y</b>                 | <b>A</b>                  | <b>A</b>             | <b>R</b>                     | <b>R</b>                   | <b>R</b>                            |
|  | <b>Marginal</b>     | <b>G</b>                 | <b>Y</b>                  | <b>A</b>             | <b>A</b>                     | <b>A</b>                   | <b>R</b>                            |
|  | <b>Negligible</b>   | <b>G</b>                 | <b>G</b>                  | <b>Y</b>             | <b>Y</b>                     | <b>A</b>                   | <b>A</b>                            |
|  |                     | <b>Unlikely<br/>(5%)</b> | <b>Very Low<br/>(15%)</b> | <b>Low<br/>(30%)</b> | <b>Significant<br/>(50%)</b> | <b>Very High<br/>(65%)</b> | <b>Extremely<br/>High<br/>(80%)</b> |
| <b>Likelihood &amp; Percentage of risk happening</b> |                     |                          |                           |                      |                              |                            |                                     |