

**Vehicle Permit Policy Review November 2022  
Household Recycling centres (HRCs)**

Members Comment	Considerations	Advantages	Disadvantages	Proposed outcome of considerations
<b>The application process is too complicated with too many documents required</b>	Remove the amount of documents required at the application phase	The application process is simpler for the resident.	There would be no control measure in place to identify if a vehicle complies with the policy and terms and conditions.  Increase conflict on the HRC should a non-compliant vehicle obtain a vehicle permit	Reduce the number of documents and photographs required to make an application.
<b>Providing photographs of the vehicle at application phase is unnecessary</b>	Remove the need to provide photographs at the application phase.  Have vehicles checked for compliance at the HRC instead of via photographs	The application process is simpler for the resident.	There would be no control measure in place to identify if a vehicle complies with the policy and terms and conditions.  Increase conflict on the HRC should a non-compliant vehicle obtain a vehicle permit	Retain the requirement to provide photographs as this would ensure that vehicles are compliant to policy.
<b>There should no requirement to reapply for a permit on an annual basis</b>	Automatically re-issue a vehicle permit every year without a need for re-application by the resident.	The resident would not be inconvenienced by resubmitting the same or similar documents year on year.	There would be no control measure in place to identify if a vehicle complies with the policy and terms and conditions. It is possible that vehicles could be altered or have signage added, for example, one a permit is re-issued.	Retain the requirement for residents to make an annual application.
<b>Clarity is needed on what to do if a resident changes their vehicle</b>	Include information in the policy to guide residents on what to do if they change their vehicles	Improve information to prevent complaints or confusion.	None identified	Include instruction in the vehicle permit policy
<b>Clarity is needed on what to do if a resident</b>	Include information in the policy to guide residents on what to do if	Improve information to prevent complaints or confusion.	None identified	Include instruction in the vehicle permit policy

### Appendix 3 - Members Comments and Policy Recommendations

loses their permit	they lose their permit			
<b>Can permits be transferred/loaned to other vehicle users</b>	Allow permit to be transferred/loaned to other vehicles	Vehicles that do not have a permit can access the HRC to dispose of waste	There would be no control measure in place to identify if the permit is passed to a non-compliant vehicle  Increase conflict on the HRC should a non-compliant vehicle obtain a vehicle permit	Retain the restriction on permits being transferred/loaned to other vehicle users
<b>Can a resident loan a vehicle from a family member or friend to use at the HRC</b>	Allow for compliant vehicle to be used if a family member form out of County offer to assist with waste disposal needs	Residents can make use of vans or trailers owned by family or friends to reduce cost of hiring vehicles to dispose of bulky waste	The system could be exploited by businesses working in the area, from out of County, to dispose of trade waste	Allow a one off permit to be issues for a vehicle loaned from family or friends following a controlled application process.
<b>Trailers in excess of 2 meters should be granted a permit</b>	Allow trailers in excess of the current 2m length restriction to be granted a permit	Residents who have already bought a long trailer will have access to the HRC to dispose of waste  Residents with large gardens/undertaking home improvements have to make multiple trips in domestic vehicles to dispose of larger amounts of waste	The length of the trailer would have Health and Safety implications due to the manoeuvrability on site  Commercial sized trailers are open to abuse by trade/businesses  From experience larger trailers attend site overloaded posing a H&S risk  Large trailers spend an excessive amount of time on site off loading preventing residents in domestic vehicle accessing the sites in a timely manner	Retain the restriction on trailer length  Improve clarity in the policy on trailer lengths permitted to access the HRCs, e.g. load length measurements.
<b>High sided vans should be allowed a permit to access the HRC</b>	Allow vans elevated above 2.14 to be granted a permit	Residents who already own a high sided van will have access to the HRC to dispose of waste  Residents with large gardens/undertaking home improvements have to make	The height of the vans would not be able to access the HRCs due to onsite height restriction barriers.  Having site staff open and close height restriction barriers would	Retain the restriction on vehicle height

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		multiple trips in domestic vehicles to dispose of larger amounts of waste	<p>be time consuming and create possible onsite delays for other users</p> <p>Commercial sized vans are open to abuse by trade/businesses</p> <p>Large vans spend an excessive amount of time on site off loading preventing residents in domestic vehicle accessing the sites in a timely manner</p>	
<b>Trailers with ramps should be allowed to access the HRC</b>	Trailers with ramps should be permitted to lower them to allow for waste removal on site	It will be easier for residents to remove waste from the trailer prior to disposal.	<p>The extended ramps on trailers increase the length of a trailer reducing available space on site for other users.</p> <p>The extended ramps on trailers are a trip hazard for site users and staff.</p> <p>Waste can to be dragged down the ramps leading to debris on the ground and a trip hazard.</p>	Retain the restriction that ramps on trailers must not be used when off loading waste.
<b>Trailers with caged sides should be allowed to access the HRC</b>	Trailers with extended cage sides should be allowed to access the HRCs	<p>This will allow for the safer transit of waste within the trailer on the public highway.</p> <p>Trailers with caged sides that cannot be removed will be allowed to access the HRC with a permit.</p>	Allowing trailers with increased holding capacity could be open to abuse by trade/businesses	Allow trailers with caged sides to have access to the HRC as long as they are standard factory issue and the waste can be removed without lowering the ramp or removing the sides completely
<b>Boxed trailers should be allowed to access the HRC</b>	Boxed trailers should be allowed access to the HRCs	<p>This will allow for the safer transit of waste within the trailer on the public highway.</p> <p>Residents who have already bought a boxed trailer will have</p>	<p>Boxed trailers are commercial in size and open to abuse by trade/businesses.</p> <p>Site staff cannot see what waste is retained inside the boxed</p>	Retain the restriction on boxed trailers.

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		<p>access to the HRC to dispose of waste</p> <p>Residents with large gardens/undertaking home improvements have to make multiple trips in domestic vehicles to dispose of larger amounts of waste</p>	<p>trailer until it is at the point of disposal increasing the potential for non-conforming waste to be brought to site.</p>	
<p><b>Sign written vehicles should be allowed in certain circumstances</b></p>	<p>Vehicles which are sign written should be allowed a permit if their business is not deemed to be generating waste</p>	<p>Residents who have access to business vehicle/personal vehicles which are sign written to promote a business will be allowed access to a HRC to dispose of waste.</p>	<p>There is the potential that trade waste will be disposed of at the HRC leading to a noncompliance with legislation.</p> <p>While not obvious most business do produce waste and it may not be apparent to the site team.</p> <p>Allowing some sign written vehicle and not others will create inequity to service users and lead to contentious work environment on site should site operatives be challenged.</p>	<p>Retail the restriction on sign written vehicles having an annual permit and continue to provide the option to obtain a temporary permit.</p>