

STANDARDS COMMITTEE

Date of Meeting	Monday, 5 September 2022
Report Subject	Update on the Recruitment of a Town and Community Council Representative
Report Author	Chief Officer (Governance)

EXECUTIVE SUMMARY

The Standards Committee is required to include a representative of Town and Community Councils. That representative must be a Councillor who serves on a Town or Community Council is not also a County Councillor.

The Town and Community Councils were asked to nominate potential candidates. In total there are 6 candidates. Each has provided a pen portrait and these have been sent to all the Councils. The Councils have been asked to nominate their first and second preference candidates. The candidate with most votes will be selected. In the event of a tie the candidate with most first preference votes will be chosen. The formal appointment will be made by Full Council on 18 October 2022.

RECOMMENDATIONS

1	To note the process for appointing a Town and Community Council representative.
---	---

REPORT DETAILS

1.00	EXPLAINING RECRUITMENT OF A TOWN AND COMMUNITY COUNCIL REPRESENTATIVE
1.01	Under the Standards Committee Regulations 2001 (as amended) the Standards Committee is required to include a representative of Town and Community Councils. That representative must be a Councillor who serves on a Town or Community Council but who is not also a County

	Councillor. Whilst the representative technically only needs to be present when discussing issues affecting Town and Community Councils it has been the County Council's practice to co-opt the representative as a full member of the Committee.
1.02	The Town and Community Councils had until 29 July 2022 to submit their nominations. In total 8 candidates were nominated but one was ineligible by reason of being a County Councillor and another has since withdrawn.
1.03	Each candidate was asked to provide a pen portrait of up to 250 words to describe their relevant skills, qualities and experience. These pen portraits were sent to Councils on 10 August 2022, and are attached for information at Appendix 1. The Councils have been asked to nominate their first and second preference candidates by no later than 30 September 2022.
1.04	The candidate with the most votes will be selected. In the event of 2 candidates receiving an equal number of votes, then the candidate with most first preference votes will be chosen. The actual formal appointment must be made by Full Council, and it will be asked to endorse the appointment of the preferred candidate at its meeting on 18 October 2022.
1.05	The Council must also consult with bodies representing Town and Community Councils. The process we have adopted gives maximum involvement to the Town and Community Councils as the Councillor will be "their" representative. The process is also utilised by 2 other Councils in North Wales so we do not expect One Voice Wales to object to the process or the outcome.

2.00	RESOURCE IMPLICATIONS
2.01	The process adopted is not resource intensive. The costs are therefore minimal and easily absorbed.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	As described within the body of the report.

4.00	RISK MANAGEMENT
4.01	The process gives a high level of influence to the Town and Community Councils which should help them feel engaged by the process. The recruitment process does not ask for nominees to meet any specific qualifications or to hold any relevant experience but as the role is representative, the main criterion for appointment can be said to be the status of being a Town or Community Councillor. All further training will be provided in any event as part of the development programme for Committee members thereby compensating for any current lack of knowledge/experience.

--	--

5.00	APPENDICES
5.01	Appendix 1 – Pen Portraits.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Insert any hyperlinks to supporting documents if necessary. Contact Officer: Gareth Owens, Chief Officer (Governance) Telephone: 01352 702344 E-mail: gareth.legal@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	One Voice Wales – the membership/representative body for Town and Community Councils in Wales. It provides advice and training as well as acting as spokes body for the sector.