

9.6 Constitution & Democratic Services Committee

- 9.6.1 The Council will maintain a Constitution & Democratic Services Committee comprising representatives from all of the political groups on the Council. The Committee will consist of 21 Members, politically balanced, with each Group Leader nominating representatives from his/her political group. It is not a standing committee of the Council and will only have power to make recommendations to the County Council.
- 9.6.2 The Council is required by the Local Government (Wales) Measure 2011 to have a Democratic Services Committee. This function is part of the Constitution & Democratic Services Committee comprising 21 Members, politically balanced, with each Group Leader nominating representatives from his/her political group and fulfilling that required compliance.
- 9.6.3 The Democratic Services Committee (and thus the Constitution & Democratic Services Committee) cannot include more than one member of the Council's Cabinet. The Chair of the Constitution & Democratic Services Committee must be appointed by the County Council and must not be a member of any of the political groups that are represented in the Cabinet.
- 9.6.4 The Constitution & Democratic Services Committee shall consider reports from the Monitoring Officer in relation to any changes required or proposed as a result of his review of the Constitution prior to proposals being considered by the County Council.
- 9.6.5 Any Member shall be entitled to propose items for consideration by the Constitution Committee relating to the contents of the Constitution.
- 9.6.6 The Constitution & Democratic Services Committee will consider matters relating to corporate governance including the consideration of a Code of Corporate Governance to be adopted by the County Council and its future maintenance and review.
- 9.6.7 The Constitution & Democratic Services Committee has power to review, revoke and amend and create bye-laws for Flintshire.
- 9.6.8 The Constitution & Democratic Services Committee shall:-
- (a) Designate one of the Council's officers as the Head of Democratic Services
 - (b) Review the adequacy of provision by the authority of staff, accommodation and other resources to discharge Democratic Services functions.
 - (c) Make reports and recommendations to the authority in relation to such provision.

- 9.6.9 The Constitution & Democratic Services Committee shall make decisions as to a Member's entitlement to family absence under Regulation 34 (2) of the Family Absence for Members of Local Authorities (Wales) Regulations 2013.
- 9.6.10 The committee has the power to require the attendance of any Members or officers of the Council to answer questions and to invite anyone else it likes to do so also.
- 9.6.11 The Constitution & Democratic Services Committee must have regard to guidance for Welsh Ministers when exercising its functions.
- 9.6.12 Any reports presented to the Constitution & Democratic Services Committee by the Statutory Head of Democratic Services must be considered by the Committee within 3 months. Similarly any report made by the Constitution & Democratic Services Committee must be considered by the full Council within 3 months.